Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL
BIDS AND AWARDS COMMITTEE

To be filled by BAC Secretariat staff only:
Control No.: _____

BIDDER'S INFORMATION SHEET

Directions: Please fill out all information requested **legibly**. Also, place a checkmark *(✓)* in the box(es) corresponding to all applicable items.

PROJECT NO.: **GS-2026-160**

PROJECT: **PROCUREMENT FOR CATERING SERVICES AND ACCOMMODATION FOR ORIENTATION OF NON-TEACHING PERSONNEL FOR OPLAN KALUSUGAN SA DEPED MATTERS AND OTHER RELATED CONCERNS**

TOTAL ABC: *₱ 3,036, 000.00*

Cost of Bidding Documents –

Lot No.	*Php 5,000.00*

DATE : _____

GENERAL INFORMATION
FULL NAME OF FIRM/COMPANY: _____
ADDRESS : _____
_____
TEL. NO(S). : _____
FAX NO(S). : _____
EMAIL ADD. : _____

PERSON MANAGING AFFAIRS OF THE FIRM
NAME : _____
POSITION : _____
TEL. NO. : _____
MOBILE NO. : _____

AUTHORIZED REPRESENTATIVE
NAME : _____
POSITION : _____
TEL. NO. : _____
MOBILE NO. : _____

Where did you find out about this project? ☐ PhilGEPS ☐ DepEd website ☐ Bulletin Board

Your Firm/Company will join in the following lots: ☐ Lot _____

Bid Docs: OR No: _____ Date: _____ Amount:
OR No: _____ Date: _____ Amount:

Received from Procurement Management Service – BAC Secretariat Division the following:

✓	*Document(s)*	*Received by*		*Date Received*
		Printed Name	*Signature*	
	Bidding Documents			

Notes:
1. *Interested Bidders may signify their intent to purchase the Bidding Documents through email at davor.bac@deped.gov.ph by accomplishing this form.*
2. *Upon receipt of the bidder's information sheet, the BAC Secretariat will communicate the payment details.*
3. *Uponpayment, bidders maysend through email the proof ofpaymentbefore thedeadline for submission ofbids indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.*
4. *Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.*

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm`s security.