



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Date: September 09, 2026

RFQ No.: 2026-09-0002

Company Name:

Address:

Please quote your lowest price on the item/s listed below, subject to the General on the last page, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 14, 2026** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

STOCK/ PROPERTY	UNIT	ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL COST(VAT INCLUSIVE)
LOT 1					
	unit	A 3-in-1 Printer combines Printing, Scanning, and Copying into a single compact machine. General Specifications : Functions : Print, Scan, Copy Printer Type : Colour inkjet or Refillable Ink Tank (CISS) Maximum Paper Size : Up to A4/Legal Connectivity : Hi - Speed USB 2.0; Select Wireless models include WI-Fi	2		
	piece	Correction Tape, 10m	20		
	bottle	Zonrox, 500ml	20		
	pack	Trash Bag, big (10s/pack))	20		
	box	Ballpen, black	10		
Lot 1 Total:					49,400.00
Grand Total:					49,400.00

Purpose: Procurement Of Printers And Other Supplies For Division Office Use

Activity Date: September 01, 2026

ABC: 49,400.00

Brand and Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name/Signature
Bidder