



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

INVITATION TO BID

**PROCUREMENT OF CATERING SERVICES AND ACCOMMODATION FOR
STRENGTHENING INSTRUCTIONAL SUPERVISION COMPETENCIES OF
SCHOOL PRINCIPALS**

Public Bidding No. GS-2026-117

- 1) The **Schools Division of Davao Oriental** through the **FY 2026 Government Appropriations Act** intends to apply the sum of **Two Million Seven Hundred Sixty Thousand Two Hundred Pesos Only (₱2,760,200.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Catering Services and Accommodation for Strengthening Instructional Supervision Competencies of School Principals**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Lot No.	Description	ABC	Price of Bid Documents
N/A	Provision of three (3) meals and two (2) snacks with accommodation to 373 pax for 4 days for five (5) batches	₱ 2,760,200.00	₱5,000.00

- 2) The **Schools Division of Davao Oriental** now invites bids for the above procurement project through open Competitive Bidding. Delivery of the Goods is required within the delivery period stated in Section VI. Schedule of Requirements of the Bidding Documents. Bidders should have completed, at least ten (10) years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from the **Schools Division of Davao Oriental** and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM, Monday to Friday.

Bidders intending to obtain the Bidding Documents on a Friday must notify the BAC Secretariat via email by Thursday, as the office operates under a work-from home arrangement on Fridays.

- 5) A complete set of Bidding Documents may be acquired by interested bidders from the BAC Secretariat starting **September 18, 2026, at 8:00 AM until October 07, 2026, at 8:30 AM**, upon submission of a duly accomplished Bidder's Information Sheet (Annex A) and payment of the applicable fee, in accordance with the latest guidelines issued by the GPPB.
- 6) For payments made via bank deposit, the proof of payment must be emailed immediately to the BAC Secretariat to facilitate the issuance of the Official Receipt.

The non-refundable bidding fee may be paid either in person through the Division Cashier at the Schools Division Office of Davao Oriental or deposited to the following account:

Bank: **Landbank of the Philippines**
Account Name: **DepEd Bidding Documents Fund**
Account No.: **1022-1213-63**

The Bidding Documents may also be downloaded free of charge from the **PhilGEPS** and the website of the Procuring Entity, provided that payment of the applicable fee shall be made not later than the submission of bids

- 7) The Schools Division of Davao Oriental will hold a **Pre-Bid Conference on September 25, 2026, at 1:00 PM** to be held virtually. The conference shall be open to all prospective bidders through the following link:

<https://meet.google.com/mox-wtxs-rgz>

- 8) Bids must be duly received by the BAC Secretariat at its office on or before **8:45 AM of October 07, 2026**.
Late bids shall not be accepted.

- 9) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

- 10) **Bid opening** shall be conducted on **October 07, 2026 at 9:00 AM** at Madayaw Hall, Schools Division Office of Davao Oriental, Government Center, Dahican, City of Mati.

Bids will be opened in the presence of bidders' authorized representatives who choose to attend.

Only one (1) representative per bidder shall be allowed to enter the venue.

The Opening of bids shall be livestreamed on YouTube through this link:

<https://www.youtube.com/@DepEdDavOrProcurement>

- 11) The Schools Division Office of Davao Oriental reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

- 12) For further information, please refer to:

BAC Secretariat Schools Division Office of Davao Oriental
Government Center, Dahican, City of Mati 8200
Email Address: davor.bac@deped.gov.ph
Contact No. 09171281166

- 13) You may visit the following websites:

For downloading of Bidding Documents: <https://notices.philgeps.gov.ph/>

Date of Issuance of Bidding Documents: September 18, 2026

Sgd.
CHRISTIAN N. SANGO
Assistant Schools Division Superintendent
BAC Chairperson