



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT  
DIVISION MEMORANDUM  
OSDS-2026- 044

TO: Public Schools District Supervisors  
Public Elementary/Secondary School Heads  
School Supply Officers/Property Custodians  
Others Concerned

SUBJECT: CREATION OF PERSONNEL LIST FOR THE INSPECTION AND  
ACCEPTANCE OF REGIONAL OFFICE PROCURED GOODS

Date: June 17, 2026

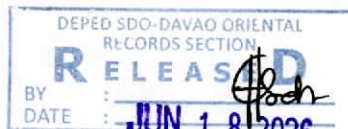
In relation to Regional Memorandum Number AD 2026-091 from the Regional Administrative Office dated June 9, 2026 relative to the creation of Personnel List for the Inspection and Acceptance of Regional Office Procured Goods.

In view of this, the composition shall include the following:

- a. Schools Division Office-Inspectorate Team and Supply Officer
- b. School-Head of Office, Inspectorate Team and Property Custodian and alternate personnel in lieu of the absence or unavailability of the designated members. The members shall be permanent or regular employee of the office.

In this regard, the respective school personnel shall fill out data needed and which requires specimen signature of the members which may be accessed via <https://bit.ly/490VVG01>. Deadline for the completion of the template is on or before June 23, 2026. Any reconstitution thereon requires new submission.

For immediate dissemination and strict compliance.



**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent

OSDS/p1442



Address: Government Center, Dabican, Mati City  
Contact No.: (087) 588-3572  
Email Address: [davao.oriental@deped.gov.ph](mailto:davao.oriental@deped.gov.ph)  
Official Website: <https://depeddavor.com/>