



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO ORIENTAL

**REQUEST FOR QUOTATION**

Company Name:

Date: March 10, 2026

Address:

Quotation No.: 2026-03-0004

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **March 13, 2026** in the return envelope attached herewith.

**CHRISTIAN V. SANGO**  
 SAC Chairperson

**Note:**

1. All entries must be typewritten.
2. Delivery period within \_\_\_\_\_ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pcs	<b>Lot 1</b> Printing of PasSport for Athletes (2026 Palarong Pambansa) Passport type Booklet Size: 3.465 inches x 4.921 inches assembly size (portrait) Material: Cover – Old mill Bianco 250gsm Finishing: Saddle Stitch, folded, Trim to size Inside: oldmill Bianco 250 gsm Color: two side full color printing 24 pages including cover Note: Based on the specifications and design from Central Office.	21		

**Purpose: Procurement for the Printing of PasSport for Athletes of Davao Oriental to Palarong Pambansa 2026**

Activity Date:

ABC: **8,400.00**

Brand and Model: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Convasser/s

\_\_\_\_\_  
 Printed Name / Signature  
**Bidder**