



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name:

Date: **January 06, 2026**

Address:

Quotation No.: **2026 01-0001-2**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **January 09, 2026** in the return envelope attached herewith.

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pc	0.5mm Sign Pen	15		
2	ream	Bond Paper, A4, 70GSM	15		
3	bottle	EPSON Ink 003 (Black)-Genuine	3		
4	pc	Super Correction Tape	10		

Purpose: **PILOT IMPLEMENTATION OF CHILDREN AND ADOLESCENT RISK SCREENER AT COMARA CENTRAL ELEMENTARY SCHOOL**

Activity Date: **2026-01-20**

ABC: **9,275.00**

Brand and Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.