



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

**ANNUAL PROCUREMENT PLAN FOR FY 2026**

INDICATIVE  FINAL  UPDATED [Version No. \_\_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE		FUNDING DETAILS			PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)	
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / ABC (PhP)	Column 11	Column 12		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12		
<b>General Requirements</b>													
<b>SCHOOL GOVERNANCE AND OPERATIONS DIVISION</b>													
1	Upskilling (Topic) and Quarterly Meeting of School Health Nutrition Section (Nurses and District SBFP Coordinators) on SBFP, Nutrition Sensitive Programs, and other Oplan Kalusugan sa DepEd Programs	Health and Nutrition Unit	Procurement of venue, meals and accomodation for the Upskilling (Topic) and Quarterly Meeting of School Health Nutrition Section (Nurses and District SBFP Coordinators) on SBFP, Nutrition Sensitive Programs, and other Oplan Kalusugan sa DepEd Programs	Small Value Procurement	No	LCRB	January	October	ROP-25-0064	₱258,000.00	N/A		
2	Training of School SBFP Coordinators and Nutrition Sensitive Programs Implementation including the Utilization of DATOS (Non-Teaching Personnel)	Health and Nutrition Unit	Procurement of venue, meals and accomodation for the Training of School SBFP Coordinators and Nutrition Sensitive Programs Implementation including the Utilization of DATOS (Non-Teaching Personnel)	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱390,400.00	N/A		
3	Recognition and Awarding of Outstanding Implementers of School-Based Feeding Program, Nutrition-Sensitive Program, and Other Oplan Kalusugan sa DepEd Programs	Health and Nutrition Unit	<b>Lot 1</b> - Meals and Venue for the Awarding of SBFP, NSP, OK sa DepEd Outstanding Implementers	Small Value Procurement	No	LCRB	May	July	ROP-25-0064	₱110,000.00	N/A		
4	Evaluation of the Nominees for the Outstanding Implementers of SBFP, NSP, and other OK sa DepEd Programs.		<b>Lot 2</b> - Procurement and Delivery of Materials and Supplies for the Awarding of SBFP, NSP, OK sa DepEd Outstanding Implementers	Small Value Procurement	No	LCRB	May	July	ROP-25-0064	₱250,000.00	N/A		
5	Evaluation of the Nominees for the Outstanding Implementers of SBFP, NSP, and other OK sa DepEd Programs.	Health and Nutrition Unit	<b>Lot 1</b> - Procurement of hired transport vehicle for the Evaluation of the Nominees for the Outstanding Implementers of SBFP, NSP, and other OK sa DepEd Programs.	Small Value Procurement	No	LCRB	March	April	ROP-25-0064	₱39,000.00	N/A		
6	Evaluation of the Nominees for the Outstanding Implementers of SBFP, NSP, and other OK sa DepEd Programs.	Health and Nutrition Unit	<b>Lot 2</b> -Technical expertise of resource person as adjudicators for the Evaluation of the Nominees for the Outstanding Implementers of SBFP, NSP, and other OK sa DepEd Programs.	Small Value Procurement	No	LCRB	March	April	ROP-25-0064	₱6,000.00	N/A		
7	Procurement and delivery of hygiene kits to beneficiaries	Health and Nutrition Unit	Procurement and delivery of hygiene kits to beneficiaries	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱500,000.00	N/A		
8	Procurement of office supplies for the Health and Nutrition Unit	Health and Nutrition Unit	Procurement of office supplies for the Health and Nutrition Unit	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱50,000.00	N/A		
9	Refurbishment of existing kitchens for central kitchen	Health and Nutrition Unit	Procurement for the Refurbishment of existing kitchens for central kitchen	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱600,000.00	N/A		

10	Procurement and delivery of supplies, materials and equipments for central kitchen	Health and Nutrition Unit	Procurement and delivery of supplies, materials and equipments for central kitchen	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱500,000.00	N/A	
11	Printing and delivery of School Health Division Form 5 (School Health Cards)	Health and Nutrition Unit	Printing and delivery of School Health Division Form 5 (School Health Cards)	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱580,000.00	N/A	
12	Education Stakeholders Partnership Summit	Social Mobilization and Networking Unit	Procurement of Meals and Venue for the Education Stakeholders Partnership Summit	Small Value Procurement	No	LCRB	January	March	OSEC-11-25-01051	₱20,000.00	N/A	
13	DepEd Partnerships Database System (DPDS)	Social Mobilization and Networking Unit	Procurement of Venue and Catering Services for the Orientation on DepEd Partnerships Database System (DPDS)	Small Value Procurement	No	LCRB	April	May	OSEC-11-25-01051	₱20,000.00	N/A	
14	Community Brigada Eskwela 2026	Social Mobilization and Networking Unit	Procurement of Meals for the Community Brigada Eskwela 2026	Small Value Procurement	No	LCRB	June	July	OSEC-11-25-01051	₱35,170.00	N/A	
15	PTA and Community Engagement Workshops	Social Mobilization and Networking Unit	Procurement of Venue and Catering Services for the PTA and Community Engagement Workshops	Small Value Procurement	No	LCRB	August	September	OSEC-11-25-01952	₱26,432.00	N/A	
16	Partnership Recognition and Appreciation Program	Social Mobilization and Networking Unit	Procurement of Venue and Catering Services for the Partnership Recognition and Appreciation Program	Small Value Procurement	No	LCRB	October	November	OSEC-11-25-01952		N/A	
17	SMN Year-End Assessment and Planning Workshop	Social Mobilization and Networking Unit	Procurement of Venue and Catering Services for the SMN Year-End Assessment and Planning Workshop	Small Value Procurement	No	LCRB	November	December	OSEC-11-25-01952		N/A	
18	Division Training on Research for Teachers and School Heads (Phase I: Conceptualization to Proposal Writing)	Planning and Research	Procurement of Meals and Accommodation of the 40 participants (General Services): Division Training on Research for Teachers and School Heads (Phase I: Conceptualization to Proposal Writing)	Small Value Procurement	No	LCRB	February	March	HRTD INSET	₱144,000.00	N/A	
19	Division Seminar-Workshop on Quality Control and E-Saliksik Research Portal Archiving (Phase II)	Planning and Research	Procurement of Meals and Accommodation of the 40 participants (General Services): Division Seminar-Workshop on Quality Control and E-Saliksik Research Portal Archiving (Phase II)	Small Value Procurement	No	LCRB	May	June	HRTD INSET	₱144,000.00	N/A	
20	Division Research Dissemination Forum and Policy Translation Workshop (Phase III)	Planning and Research	Procurement of Meals and Accommodation for the Division Research Dissemination Forum and Policy Translation Workshop (Phase III)	Small Value Procurement	No	LCRB	July	August	HRTD INSET	₱182,900.00	N/A	
21		Planning and Research	Procurement of - Research Advocacy Shirts for the 59 Participants: Division Research Dissemination Forum and Policy Translation Workshop (Phase III)	Small Value Procurement	No	LCRB	July	August	HRTD INSET	₱29,500.00	N/A	
22	Automated Monitoring and Documentation System for Youth Formation Programs: Enhancing ICT Support and Accessibility in the Division of Davao Oriental	Youth Formation Division	Procurement of Venue and Catering Services for the Orientation on Automated Monitoring and Documentation System for Youth Formation Programs	Small Value Procurement	No	LCRB	January	February	OC-25-6287-LSP-S1-001 (2025 Continuing Fund)	₱154,390.00	N/A	
23	Empowering Learners, Protecting Children: A Youth Formation Advocacy for Safe and Respectful Digital Spaces	Youth Formation Division	Procurement of Venue and Catering Services for the Orientation on Empowering Learners, Protecting Children: A Youth Formation Advocacy for Safe and Respectful Digital Spaces	Small Value Procurement	No	LCRB	February	March	OC-25-6287-LSP-S1-001 (2025 Continuing Fund)	₱102,000.00	N/A	
24	Division Youth Leadership Award and Recognition Materials Procurement and Conferment	Youth Formation Division	Procurement of Medals, Plaques, and Certificates for Student leaders During Graduation and Moving-Up Ceremonies for the Division Youth Leadership Award and Recognition	Small Value Procurement	No	LCRB	February	March	OC-25-6287-LSP-S1-001 (2025 Continuing Fund)	₱102,000.00	N/A	
25	Repair of SDO Office	Education Facilities Unit	Procurement for the repair of SDO Office	Small Value Procurement	No	LCRB	January	December	MOOE	₱500,000.00	N/A	
26	Repair of Main Panel Board	Education Facilities Unit	Procurement for the repair of Main Panel Board	Small Value Procurement	No	LCRB	January	December	MOOE	₱600,000.00	N/A	
27	Procurement and Delivery of Preparedness Equipment to Selected Schools	DRRM	Procurement and Delivery of Preparedness Equipment to Selected Schools	Small Value Procurement	No	LCRB	May	June	Sub-ARO	₱429,000.00	N/A	
28	Procurement of Venue and Catering Services for the Orientation of District and School DRRM Coordinators	DRRM	Procurement of Venua and Catering Services for the Orientation of District and School DRRM Coordinators	Small Value Procurement	No	LCRB	July	October	Sub-ARO	₱100,000.00	N/A	
29	Mangrove Planting and Shoreline Clean Up Activity	DRRM	Procurement of meals and materials for the Mangrove Planting and Shoreline Clean Up Activity	Small Value Procurement	No	LCRB	July	October	Sub-ARO	₱100,000.00	N/A	

30	Orientation on LIS and BEIS for Public Schools LIS Coordinators	Planning	Procurement of Venue and Catering Services for the Orientation on LIS and BEIS for Public Schools LIS Coordinators	Small Value Procurement	No	LCRB	February	March	HRTD INSET	₱250,000.00	N/A	
31	Conduct of Mid-Year Review on Individual Performance Commitment Review Form for SGOD Personnel	SGOD Chief	Procurement of Venue and Catering Services with Accommodation for the Conduct of Mid-Year Review on Individual Performance Commitment Review Form for SGOD Personnel	Small Value Procurement	No	LCRB	June	July	HRTD INSET	₱175,000.00	N/A	
32	Conduct of Year-End Review on Individual Performance Commitment Review Form for SGOD Personnel	SGOD Chief	Procurement of Venue and Catering Services with Accommodation for the Conduct of Year-End Review on Individual Performance Commitment Review Form for SGOD Personnel	Small Value Procurement	No	LCRB	November	December	HRTD INSET	₱175,000.00	N/A	
33	Conduct Capacity Enhancement on QMS Mechanism - Part 1	HRD	Procurement of Venue and Catering Services for the Conduct of Capacity Enhancement on QMS Mechanism-Part 1	Small Value Procurement	No	LCRB	January	February	HRTD INSET	₱188,100.00	N/A	
34	Conduct Capacity Enhancement on QMS Mechanism - Part 2	HRD	Procurement of Venue and Catering Services for the Conduct of Capacity Enhancement on QMS Mechanism-Part 2	Small Value Procurement	No	LCRB	February	March	HRTD INSET	₱188,100.00	N/A	
35	Conduct Capacity Enhancement on QMS Mechanism - Part 3	HRD	Procurement of Venue and Catering Services for the Conduct of Capacity Enhancement on QMS Mechanism-Part 3	Small Value Procurement	No	LCRB	March	April	HRTD INSET	₱188,100.00	N/A	
36	Conduct Capacity Enhancement on QMS Mechanism - Part 4	HRD	Procurement of Venue and Catering Services for the Conduct of Capacity Enhancement on QMS Mechanism-Part 4	Small Value Procurement	No	LCRB	April	May	HRTD INSET	₱188,100.00	N/A	
37	Conduct Capacity Enhancement on QMS Mechanism - Part 5	HRD	Procurement of Venue and Catering Services for the Conduct of Capacity Enhancement on QMS Mechanism-Part 5	Small Value Procurement	No	LCRB	May	June	HRTD INSET	₱188,100.00	N/A	
38	Conduct of Rewards and Recognition	HRD	Procurement of Venue and Catering Services and Materials for the Conduct of Rewards and Recognition	Competitive Bidding	No	LCRB	March	April	HRTD INSET	₱1,327,200.00	N/A	
39	2026 Women's Month Celebration	HRD	Procurement of Catering Services and Materials for the 2026 Women's Month Celebration	Small Value Procurement	No	LCRB	March	April	HRTD INSET	₱80,000.00	N/A	
<b>CURRICULUM IMPLEMENTATION DIVISION</b>												
40	Performance Planning and commitment Workshop for Supervisors	CID	<b>Lot 1:</b> Procurement of Catering Services and Materials for Performance Planning and commitment Workshop for Supervisors	Small Value Procurement	No	LCRB	January	February	HRTD INSET	₱96,200.00	N/A	
41			<b>Lot 2:</b> Procurement of Training Materials for the Performance Planning and Commitment Workshop for Supervisors	Small Value Procurement	No	LCRB	January	February	HRTD INSET	₱3,800.00	N/A	
42	5-Day Training of Non-Math Majors Teaching Math 4 Subject	CID	<b>Lot 1:</b> Procurement of Catering Services with Accommodation for the 5-Day Training of Non-Math Majors Teaching Math 4 Subject	Small Value Procurement	No	LCRB	April	May	HRTD INSET	₱700,000.00	N/A	
43			<b>Lot 2:</b> Procurement of Materials and Supplies for the 5-Day Training of Non-Math Majors Teaching Math 4 Subject	Small Value Procurement	No	LCRB	April	May	HRTD INSET	₱100,000.00	N/A	
44	Orientation on Design Development and Quality Assurance of Division-Based Professional Development (PD) Programs	CID	<b>Lot 1:</b> Procurement of Catering Services for the Orientation on Design Development and Quality Assurance of Division-Based Professional Development (PD) Programs	Small Value Procurement	No	LCRB	January	February	HRTD INSET	₱96,200.00	N/A	
45			<b>Lot 2:</b> Procurement of Training Materials and Supplies for the Orientation on Design Development and Quality Assurance of Division-Based Professional Development (PD) Programs	Small Value Procurement	No	LCRB	January	February	HRTD INSET	₱3,800.00	N/A	
46	Division Training on Professional Development for Master Teachers in Strengthening Teacher Quality through K to 12 Curriculum-Driven Instruction, Professional Standards Alignment, and Performance Management and Evaluation System (PMES) across Learning Areas	CID	<b>Lot 1:</b> Procurement of Venue and Catering Services with Accommodation for th Division Training on Professional Development for Master Teachers	Competitive Bidding	No	LCRB	April	May	HRTD INSET	₱2,406,000.00	N/A	
47			<b>Lot 2:</b> Procurement of Training Materials for the Division Training of Master Teachers Php 58,650.00	Small Value Procurement	No	LCRB	April	May	HRTD INSET	₱58,650.00		
48	Coaching and Mentoring Sessions for Supervisors	CID	Procurement of Venue and Catering Services for the Conduct of Coaching and Mentoring Sessions for Supervisors	Small Value Procurement	No	LCRB	May	June	HRTD INSET	₱100,000.00	N/A	

49	3rd Quarter Meeting / Mid-Year Review	CID	Procurement of Venue and Catering Services for the 3rd Quarter Meeting / Mid-Year Review	Small Value Procurement	No	LCRB	September	October	HRTD INSET	₱100,000.00	N/A	
50	Conduct Capacity Building on Learning Management Systems (LMS) to Bridge Learning Gaps in MELC-Aligned Least Learned Competencies in Araling Panlipunan	CID	Procurement of Venue and Catering Services for the Conduct of Capacity Building on Learning Management Systems (LMS) to Bridge Learning Gaps in MELC-Aligned Least Learned Competencies in Araling Panlipunan	Small Value Procurement	No	LCRB	March	April	HRTD INSET	₱200,000.00	N/A	
51	Performance Evaluation and Program Implementation Review (PIR) of CID Supervisors	CID	Procurement of Venue and Catering Services for the Performance Evaluation and Program Implementation Review (PIR) of CID Supervisors	Small Value Procurement	No	LCRB	October	November	HRTD INSET	₱200,000.00	N/A	
52	Development and Quality Assurance of the Third and Fourth Quarterly Examinations	CID	<b>Lot 1:</b> Procurement of Venue and Catering Services with Accommodation of Participants to the Development and Quality Assurance of the Third and Fourth Quarterly Examinations	Competitive Bidding	No	LCRB	March	April	HRTD INSET	₱2,406,000.00	N/A	
53			<b>Lot 2:</b> Procurement of Training Materials for the Development and Quality Assurance of the Third and Fourth Quarterly Examinations	Small Value Procurement	No	LCRB	March	April	HRTD INSET	₱58,650.00	N/A	
54	Division Finalization of DepEd Onse Season 12 Episode (3 Episodes)	CID	Procurement of Venue and Catering Services for the Division Finalization of DepED Onse Season 12 Episode (3 Episodes)	Small Value Procurement	No	LCRB	February	July	HRTD INSET (Continuing Fund 2025)	₱75,000.00	N/A	
<b>OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT</b>												
55	1st Quarterly Meeting & Workshop on the Preparation and Submission of 1st Quarter Financial Reports	Accounting Unit	Procurement of Venue and Catering Services for the 1st Quarterly Meeting & Workshop on the Preparation and Submission of 1st Quarter Financial Reports	Small Value Procurement	No	LCRB	February	March	MOOE	₱45,000.00	N/A	
56	3rd Quarterly Meeting & Workshop on the Preparation and Submission of 1st Quarter Financial Reports	Accounting Unit	Procurement of Venue and Catering Services for the 3rd Quarterly Meeting & Workshop on the Preparation and Submission of 1st Quarter Financial Reports	Small Value Procurement	No	LCRB	August	September	MOOE	₱45,000.00	N/A	
57	Seminar on Grievance Committee/Functions Under DO 35	Legal Unit	Procurement of Venue and Catering Services for the Seminar on Grievance Committee/Functions Under DO 35	Small Value Procurement	No	LCRB	July	August	MOOE	₱50,000.00	N/A	
58	Seminar on DepEd Offenses and Penalties Under DO 49	Legal Unit	Procurement of Venue and Catering Services for the Seminar on DepEd Offenses and Penalties Under DO 49	Small Value Procurement	No	LCRB	July	September	MOOE	₱50,000.00	N/A	
59	Management Information System Training	ICT Unit	Procurement of Venue and Catering Services for the Management Information System Training	Small Value Procurement	No	LCRB	August	September	MOOE	₱100,000.00	N/A	
60	Orientation Workshop on the Agency Merit & Selection Plan and Recruitment and Appointment Guidelines	HRMO	Procurement of Venue and Catering Services for the Orientation Workshop on the Agency Merit & Selection Plan and Recruitment and Appointment Guidelines	Small Value Procurement	No	LCRB	May	June	MOOE	₱30,000.00	N/A	
61	Orientation on Management Information System	ICT Unit	Procurement of Venue and Catering Services for the Orientation on Human Resource Information System (HRIS)	Small Value Procurement	No	LCRB	July	August	MOOE	₱70,000.00	N/A	
62	PRIME-HRM Assessment Orientation/QMS Activities	HRMO	Procurement of Venue and Catering Services for the PRIME-HRM Assessment Orientation/QMS Activities	Small Value Procurement	No	LCRB	July	August	MOOE	₱100,000.00	N/A	
63	Navigating the Paper Trail of Education: A Three-Day Division Training on Guidelines for Processing CAV of Basic School Records and Record Management	Records Unit	Procurement of Venue and Catering Services for the Navigating the Paper Trail of Education: A Three-Day Division Training on Guidelines for Processing CAV of Basic School Records and Record Management	Small Value Procurement	No	LCRB	March	April	MOOE	₱60,000.00	N/A	
64	Orientation on Basic Records Management and Conduct of Records Disposition	Records Unit	Procurement of Venue and Catering Services for the Orientation on Basic Records Management and Conduct of Records Disposition	Small Value Procurement	No	LCRB	April	May	MOOE	₱60,000.00	N/A	
65	Civil Service Anniversary Culminating Activity	HRMO	Procurement of Venue and Catering Services for the Civil Service Anniversary Culminating Activity	Small Value Procurement	No	LCRB	August	September	MOOE	₱40,000.00	N/A	

66	Women's Month Celebration Launching Activity	HRMO	Procurement of Venue and Catering Services for the Women's Month Celebration Launching Activity	Small Value Procurement	No	LCRB	February	March	MOOE	₱40,000.00	N/A	
67	Mid-Year Performance Review and Evaluation, Preparation and Submission of Mid-Year Reports with Secondary Implementing Units	Accounting Unit	Procurement of Venue and Catering Services for the Mid-Year Performance Review and Evaluation, Preparation and Submission of Mid-Year Reports with Secondary Implementing Units	Small Value Procurement	No	LCRB	June	July	MOOE	₱45,000.00	N/A	
68	Mid-Year Performance Review and Evaluation of Finance Section	Accounting Unit	Procurement of Venue and Catering Services for the Mid-Year Performance Review and Evaluation of Finance Section	Small Value Procurement	No	LCRB	June	July	MOOE	₱65,000.00	N/A	
69	Year-end Performance Review and Evaluation, Preparation and Submission of CY 2026 Reports with Secondary Implementing Units	Accounting Unit	Procurement of Venue and Catering Services for the Year-end Performance Review and Evaluation, Preparation and Submission of CY 2026 Reports with Secondary Implementing Units	Small Value Procurement	No	LCRB	November	December	MOOE	₱50,000.00	N/A	
70	Year-end Performance Review and Evaluation of Finance Section	Finance Section	Procurement of Venue and Catering Services for the Year-end Performance Review and Evaluation of Finance Section	Small Value Procurement	No	LCRB	November	December	MOOE	₱68,000.00	N/A	
71	Year-End Performance Review and Evaluation of the Administrative Office	Administrative Services Section	Procurement of Venue and Catering Services for the Year-End Performance Review and Evaluation of the Administrative Office	Small Value Procurement	No	LCRB	November	December	MOOE	₱60,000.00	N/A	
72	Year-End Performance Review and Evaluation of the Bids and Awards Committee	ASDS Office	Procurement of Venue and Catering Services for the Year-End Performance Review and Evaluation of the Bids and Awards Committee	Small Value Procurement	No	LCRB	November	December	MOOE	₱40,000.00	N/A	
73	Management Committee Meeting	HRMO	Procurement of Venue and Catering Services for the Management Committee Meeting	Small Value Procurement	No	LCRB	March	December	MOOE	₱300,000.00	N/A	
74	One Day Division Training on Property and Supply Management	Supply Unit	Procurement of Venue and Catering Services for the One Day Division Training on Property and Supply Management	Small Value Procurement	No	LCRB	April	May	MOOE	₱50,000.00	N/A	
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>												
1	Maintenance of ACU Units	Education Facilities Unit	Procurement for the Maintenance of Air-Conditioning Units	Direct Acquisition	No		January	December	MOOE	₱550,000.00	N/A	
2	Procurement and Delivery of Medicines for the SBFP beneficiaries and its implementers	Health and Nutrition Unit	Procurement and Delivery of Medicines for the SBFP beneficiaries and its implementers	Small Value Procurement	No	LCRB	April	May	ROP-25-0064	₱100,000.00	N/A	
3	Procurement of Desktop Computer Set and Document Scanners for Division Personnel	OSDS	Procurement of Desktop Computer Set and Document Scanners for Division Personnel	Small Value Procurement	No	LCRB	February	March	MOOE	₱190,000.00	N/A	
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>												

Note: Insert additional rows as necessary

Prepared by:

**PRINCESS KEITH E. PLEÑOS**  
Administrative Officer - IV  
Bids and Awards Committee Secretariat

Date : \_\_\_\_\_

Recommended by:

By the Authority of the Bids and Awards Committee:

**CHRISTIAN N. SANGO**  
Assistant Schools Division Superintendent  
Bids and Awards Committee Chairperson

Date : \_\_\_\_\_

Approved by:

**JOSEPHINE L. FADUL**  
Schools Division Superintendent  
Head of the Procuring Entity

Date : \_\_\_\_\_