



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name:

Date: November 24, 2025

Address:

Quotation No.: 2025-11-0026

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **November 28, 2025** in the return envelope attached herewith.

CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	1	Repair and Improvement of SDS Secretary Office Please see attached Program of Works	1		

Purpose: **Repair and Improvement of SDS Secretary Office**

Activity Date:

ABC: **65,368.41**

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

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 REGION XI

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PROGRAM OF WORKS

 DETAILED COST ESTIMATE

PROJECT : REPAIR AND IMPROVEMENT OF SDS SECRETARY OFFICE

 LOCATION : Government Center, Brgy. Dahican, Mati City

 OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	TOTAL COST				GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
A	Demolition Works							
	Removal of SDS secretary partition	Ls	1.00					
	Sub-total							
B	Wall and Ceiling Painting Works	sq.m	25.55					
	Neutralizer	gal	1.00					
	Masonry Putty	gal	2.00					
	Latex, Semi Gloss	gal	5.00					
	Roller #6	pcs	2.00					
	Sanding Paper	pcs	10.00					
	Paint Brush #2	pcs	1.00					
	Sub-total							
C	Shelves Works							
	16cm Woodtek Laminated Plywood (W/ff Cabinet and File Shelves)	Lngt	6.00					
	Corner Laminat	Mtrs	18.00					
	1/4 Clear Glass	Shts	2.00					
	Cabinet Accessories	Ls	1.00					
	Finishing Nails	Kg	2.00					
	Sub-total							
D	Electrical Works							
	Wires and Wiring Devices							
	3.5 mm ² THHN Wire, Stranded	m	12.40					
	Single Pole Wall Switch in One Switch Plate (10 AMP, 230V)	Set	1.00					
	Electrical Tape	pc	3.00					
	Sub-total							
E	Other Works (Closing of Gap at the Entrance Area)							
	Fiber Cement Ceiling Board (4.5mm thk)	m	1.00					
	Blind Rivets 1/8 x 1/2"	m	200.00					
	Sub-total							
I.	DIRECT COST							-
II.	INDIRECT COST 22% of (I - Gen. Req.)							-
III.	TAX 5% of (I + II)							-
IV.	TOTAL CONSTRUCTION COST (I + II + III)							-