



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name:
Address:

Date: November 17, 2025
Quotation No.: 2025-11-0014

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **November 21, 2025** in the return envelope attached herewith.


CHRISTOPH N. SANGO
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
 3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be for a period of 45 calendar days.
 5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	unit	Lot 1 Monochrome All-in-One Printer: functions include print, scan, copy, fax with 35-sheet ADF; PrecisionCore printhead, max resolution 1200x2400 dpi; print speed up to 20 ipm (ISO) / 39 ppm (draft); automatic duplex printing; 250-sheet main tray + rear slot, 100-sheet output; connectivity via USB 2.0, Ethernet LAN, Wi-Fi, Wi-Fi Direct; high-yield black ink bottles up to 6,000 pages; warranty 4 years or 50,000 prints.	2		
2	unit	All-in-One Ink-Tank Printer: functions include print, scan, copy with 35-sheet ADF; PrecisionCore printhead; max resolution 4800x1200 dpi; print speed up to 17 ipm (Black) / 9.5 ipm (Colour) ISO, up to 37 ppm (Black) / 23 ppm (Colour) draft; automatic duplex printing; 250-sheet main tray + rear slot, 30-sheet output; ADF 35 sheets (A4) / 10 sheets (legal); connectivity via USB 2.0, Wi-Fi, Wi-Fi Direct, Ethernet; high-yield ink bottles up to 7,500 pages (Black) / 6,000 pages (Colour); warranty 2 years or 50,000 pages.	1		
3	bottle	Epson 005 Black Ink 120ml	4		
4	bottle	Pigment Ink for Epson 008 Epson EcoTank L6460 (Black) 500ml	1		
5	bottle	Pigment Ink for Epson 008 Epson EcoTank L6460 (Cyan) 500ml	1		
6	bottle	Pigment Ink for Epson 008 Epson EcoTank L6460 (Magenta) 500ml	1		
7	unit	Pigment Ink for Epson 008 Epson EcoTank L6460 (Yellow) 500ml	1		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Page 1 of 2
Canvasser/s _____ Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)

Purpose: **Procurement of Heavy-Duty Printer for Division Payroll Services Unit**

Activity Date:

ABC: **100,000.00**

Brand and Model: _____

Delivery Period: _____

Warranty: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

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Canvasser/s _____

Printed Name / Signature _____

Bidder