



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

INVITATION TO BID

**PROCUREMENT AND DELIVERY OF ADDITIONAL SUPPLEMENTARY
LEARNING RESOURCES TO FUNCTIONAL ELEMENTARY AND SECONDARY
SCHOOL LIBRARIES IN DEPED SCHOOLS DIVISION OF DAVAO ORIENTAL**

1. The *Schools Division of Davao Oriental*, through the *Government of the Philippines* under *FY 2024 Government Appropriations Act* intends to apply the sum of **One Million Four Hundred Two Thousand Five Hundred Pesos (Php 1,402,500.00)** being the ABC to payments under the contract for the *Procurement and Delivery of Additional Supplementary Learning Resources to Functional Elementary and Secondary School Libraries in DepEd Schools Division of Davao Oriental*.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Schools Division of Davao Oriental*, through the **Bids and Awards Committee (BAC)**, now invites bids for the goods contemplated in this project as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. Expected completion of delivery of the goods of delivery of goods is **within thirty (30) calendar days** upon the time of receipt of **Notice to Proceed** by the successful bidder.
3. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from the *BAC Secretariat* and inspect the Bidding Documents at the address given below from **Monday to Friday from 8:00am-5:00pm**.

A complete set of Bidding Documents may be acquired by interested Bidders on **November 05, 2025 to November 24, 2025**, from the **BAC Secretariat, DepEd Davao Oriental Division Office, Government Center, Dahican, City of Mati, Davao Oriental** upon accomplishing a bidder's information sheet (Annex A) and payment of the applicable fee for the Bidding Documents of the **lot**, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php 5,000.00.

Deadline for payment for the Bid Documents shall be on **November 24, 2025, at 8:30AM**.

6. The **Schools Division of Davao Oriental** will hold a **Pre-Bid Conference** for this Project which shall be open to prospective bidders on **November 11, 2025, 1:00PM** via Google Meet through the link:

<https://meet.google.com/mox-wtxs-rgz>

7. Bids must be duly received by the BAC Secretariat on or before **8:45 AM of November 24, 2025**, at the **Madayaw Hall, SDO Davao Oriental Division Office, Government Center, City of Mati, Davao Oriental**.

Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 24, 2025, 9:00AM** at the **Madayaw Hall, SDO Davao Oriental Division Office, Government Center, City of Mati, Davao Oriental**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Only **one (1) representative** per bidder will be allowed to enter inside the venue.

For the purpose of constituting a quorum, both physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The **Schools Division of Davao Oriental** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
Ms. Myrose T. Diansay, AO IV
Ms. Lecelita O. Calvez, EPS II
Ms. Lotis P. Lapez, EPS II
Ms. Donna Jean B. Pilo, Admin. Asst. II
BAC Secretariat of the Schools Division of Davao Oriental
Government Center, Dahican, City of Mati, Davao Oriental
09171281166 or davor.bac@deped.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents:

<https://notices.philgeps.gov.ph/>

Date of Issuance of Bidding Documents: November 05, 2025


CHRISTIAN N. SANGO
Assistant Schools Division Superintendent and BAC Chairperson