



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____

Date: October 14, 2025

Address: _____

Quotation No.: 2025-09-0005-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 20, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pc	Lot 2 Cabinet (Steel) H-102cm L-62cm W-46cm # of Drawer- 3	2		
2	pcs	Table H-75cm L-120cm W-60cm No. of Drawers: 4 Material: MDF Color: Black	4		
3	pc	Table H-75cm L-150cm W-75cm No. of Drawers: 6 Material: MDF Color: Black	1		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
4	pcs	Chair (Office chair) • Pneumatic Seat • Tension Control • Tilt Lock • Synchro Tilt Coverings: SEAT: Mesh fabric BACK: Mesh Dimensions (H x W x D): OVERALL: 94-107 x 57 x 49 cm SEAT: 56 x 50 x 49 cm BACK: 44.5 x 43 cm	4		
5	pc	Chair (Executive Chair) Pneumatic Seat Tilt Tension Tilt Lock Lumbar Support Knee Tilt Base Material: Chrome base, twin casters Coverings: SEAT: Mesh, fabric BACK: Mesh Dimensions (H x W x D): OVERALL: 109-117.5 x 59 x 43 cm SEAT: 53 x 50 x 43 cm BACK: 73 x 44 cm	1		

Purpose: **Procurement Design of Office Supplies for Titling Office**

Activity Date:

ABC: **97,000.00**

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder