



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name:
Address:

Date: October 20, 2025
Quotation No.: 2025-10-0028-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 23, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) Year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGERS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pc	Lot 2 vellum A4	100		
2	ream	Bookpaper A4	5		

Purpose: **CONDUCT OF EMPOWERING LEADERSHIP IN MULTIGRADE SCHOOL SETTINGS: STRENGTHENING CAPACITIES FOR INCLUSIVE AND EFFECTIVE SCHOOL MANAGEMENT- BATCH 1 (SCHOOL HEADS) CASCADED ACTIVITY FROM REGIONAL**
Activity Date: November 4-5, 2025

ABC: **2,250.00**

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.