



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL  
BIDS AND AWARDS COMMITTEE

To be filled by BAC Secretariat staff only:

Control No.: \_\_\_\_\_

**BIDDER'S INFORMATION SHEET**

Directions: Please fill out all information requested legibly. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

PROJECT NO.: **GS-2025-165**

PROJECT: **PROCUREMENT FOR THE PRINTING AND DELIVERY OF A.R.A.L. FLASHCARDS  
AND WORKBOOKS TO SCHOOLS OF THE DIVISION OF DAVAO ORIENTAL**

TOTAL ABC: **Php 3,687,965.20**

Cost of Bidding  
Documents –

| Lot No. |              |
|---------|--------------|
| 1       | Php 5,000.00 |

DATE : \_\_\_\_\_

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NO(S). : \_\_\_\_\_

FAX NO(S). : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

PERSON MANAGING AFFAIRS OF THE FIRM

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

AUTHORIZED REPRESENTATIVE

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

Where did you find out about this  
project?

☐ PhilGEPS

☐ DepEd website

☐ Bulletin  
Board

Your Firm/Company will join in the following lots: ☐ Lot \_\_\_\_\_

Bid Docs: OR No: \_\_\_\_\_ Date: \_\_\_\_\_

Amount:

OR No: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_

Received from Procurement Management Service – BAC Secretariat Division the following:

| ✓ | Document(s)       | Received by  |           | Date Received |
|---|-------------------|--------------|-----------|---------------|
|   |                   | Printed Name | Signature |               |
|   | Bidding Documents |              |           |               |
|   |                   |              |           |               |
|   |                   |              |           |               |

Notes:

- Interested Bidders may signify their intent to purchase the Bidding Documents through email at [davor.bac@deped.gov.ph](mailto:davor.bac@deped.gov.ph) by accomplishing this form.
- Upon receipt of the bidder's information sheet, the BAC Secretariat will communicate the payment details.
- Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.
- Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.