



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____ Date: September 15, 2025
Address: _____ Quotation No.: 2025-09-0004-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **September 22, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
 3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be for a period of 45 calendar days.
 5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pc	Lot 2 Specification: Printing Technology: Printer Type: Print, Scan, Copy with ADF Print Method: PrecisonCore™ Printhead Maximum Print Resolution: 4800 x 2400 dpi Minimum Ink Droplet Volume: 3.8 pl Printer Language: ESC/P-R, ESC/P Raster Print Direction: Bi-directional printing Nozzle Configuration: 800 x 1 nozzles (Black) Automatic 2-sided Printing: Yes (Up to A3) Print Speed: Draft Text - Memo, A4 (Black#1): Up to 32.0 ppm ISO 24734, A4 (Black): Simplex: Up to 25.0 ipm Duplex: Up to 16.0 ipm ISO 24734, A3 (Black): Simplex: Up to 13.5 ipm Duplex: Up to 10.0 ipm First Page Out Time (Black), A4: Simplex: Up to 5.5	1		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Page 1 of 2
Canvasser/s _____ Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)

Purpose: **Procurement of Additional Printer and Laptops for the School Titling Offices**

Activity Date: August 27 2025

ABC: **49,000.00**

REQUEST FOR QUOTATION

Date: September 19, 2025
Tender No. 2025-29 (2024-2)

Please read your copy of the Terms and Conditions attached to the General Conditions on the last page, stating the contract terms of delivery and terms of your quotation, duly signed by your representative not later than August 26, 2025 in the sealed envelope referred herewith.

Instructions:

- All quotes must be typewritten.
- Quotations must be submitted within the specified date (2025) stated at the top of the Request for Quotation.
- Quotations shall be valid for a period of 60 (sixty) days from the date of submission, and shall remain in force until the date of acceptance by the procuring entity.
- The quotation must be submitted in a sealed envelope.
- The quotation must be submitted in a sealed envelope.
- The quotation must be submitted in a sealed envelope.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
		Unit 1 Specification: Printing Technology: Printer Type: Print, Scan, Copy with ADF First Network: Ethernet/USB/Cloud/Bluetooth Maximum Print Resolution: 600 x 600 dpi Maximum Ink Capacity: 500 ml Printer Language: PCL/PS/ESC/P/Postscript Print Direction: Bi-directional printing Maximum Configuration: 80 x 100 cm (Black) Average 1-sided Printing: 100 gsm (A4) Print Speed: Color Print: 100 gsm, A4 (Black): Up to 30 gpm Color 74754, 30 (Black): Single: Up to 20 gpm; Double: Up to 10 gpm Color 74754, 30 (Black): Single: Up to 15 gpm; Double: Up to 10 gpm Print Page Out Time (Black): 84: Single: Up to 5.5			

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.