



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

SEP 19 2025

DIVISION MEMORANDUM
OSDS - 2025 - 082

To : Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

Subject : **Conduct a Capacity-Building Seminar on Processing and Finalization of the Title for School Sites**

Date : September 15, 2025

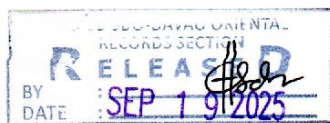
In support of the Department of Education's commitment to expedite the processing of land titles for public school sites, the Schools Division of Davao Oriental, through the Legal and Titling Office, will conduct a Capacity-Building Seminar for School Heads on Processing and Finalization of the Title for School Sites. In the Province of Davao Oriental, the ownership and safety of the land on which public schools are located continue to be major concerns. Many school sites are either untitled, under complex claims, or require further validation and processing before the issuance of proper land titles. Without clear ownership, schools face challenges in infrastructure development, resource allocation, and long-term planning.

To address these challenges, this Capacity-Building Seminar seeks to provide school heads, land coordinators, and stakeholders with the necessary knowledge, technical guidance, and procedural updates to facilitate the proper titling of school sites. By strengthening their understanding of land-related processes, the Division ensures that all schools move toward secure land tenure—laying a solid foundation for sustainable educational development. The seminar will be held at **World Palace Business Center, Matina, Davao City, from 9:00 AM to 5:00 PM on September 25-26, 2025.**

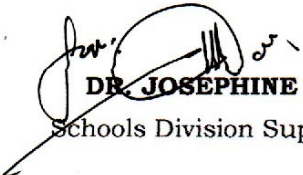
Participants and other relevant details are provided in the enclosure. All participants are expected to arrive on time.

Expenses related to meals and accommodation during the seminar shall be covered by the organizers. However, travel expenses, incidental costs, and meals incurred beyond the duration of the activity shall be charged against the respective school's MOOE, subject to existing accounting and auditing rules and regulations. *Breakfast will not be served on the first day.*

Immediate and widest dissemination of this Memorandum is desired.



8:52 A.M


DR. JOSEPHINE L. FADUL
Schools Division Superintendent

As stated: LS/jcb



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"Where the Sunrise Beckons the Sweetest Smile"



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**CAPACITY – BUILDING SEMINAR ON PROCESSING AND FINALIZATION OF
 THE TITLE FOR SCHOOL SITES
 WORLD PALACE BUSINESS CENTER, MATINA, DAVAO CITY
 SEPTEMBER 25 – 26, 2025**

List of Participants

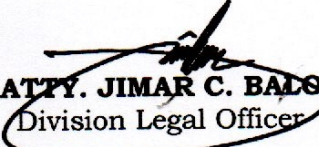
School Head	Name of School	School District
Mirasol Saguiran Ocosan	Causwagan ES	Banaybanay
Floriefel C. Sansaet	Rangay ES	Banaybanay
Estrella Sarding Aspiras	Pintatagan ES	Banaybanay
Ronick Jhun Mangaron Leones	Maputi NHS	Banaybanay
Mildred G. Clemente	Lupon National Comprehensive HS	Lupon West
Brando B. Sayson	Corporacion NHS	Lupon West
Selina V. Manalo	Tagugpo ES	Lupon West
Leah T. Abante	San Jose ES	Lupon East
Gideon A. Galas	Serapion Basalo ES	Gov. Gen. South
Silvestra M. Masucol	Tirso M. Arguelles MES	San Isidro South
Mariefe C. Enalios	Nasa ES	San Isidro South
Erwin M. Lad	Tarragona NHS	Tarragona
Cresencio Jr. Estanislao Villo	Dadong ES	Tarragona
Edwina Cagunan Mawalic	Ompao ES	Tarragona
Cristita Sugaan Cellan	Kamoning ES	Tarragona
Melvin T. Maynagcot	Gregorio Moralizon ES 1	Manay North
Shalimar Yara Erfe	Gregorio Moralizon ES 2	Manay North
Jhango Maynagcot	Old Macopa NHS	Manay South
Jame Boy Bustamante Bangke	San Pedro IS	Caraga North
Salve Cabagong Gabica	San Miguel IS	Caraga South
Wilfredo Dela Silva Del Monte	Mercedes ES	Caraga South
Arther Dick Sael Pagulong	Santiago ES	Caraga South
Charlyn Mabandos Ednaco	San Jose CES	Caraga South
Maria Luz Fortune Miedes Taupan	Binaton IS	Caraga South
Dannie Banate Sayman	Saoquigue ES	Baganga South
April Joey Manaopanao Ferrel	Baybay ES	Cateel I
Karen Cabrera Bioco	San Isidro ES	Cateel I



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Gloria Castro Sabanal	San Antonio NHS	Cateel I
Jocelyn Corsino Chua	Abihod ES	Cateel I
Aprilly Grana Antipuesto	Boston CES	Boston
Adiza Comilang Castillones	Boston NHS	Boston
Edralin Castillones Dapin	Caatijan ES	Boston
Emma Lindres Manaytay	Caatijan NHS	Boston
Cristina Manguib Pagaduan	Cabasagan ES	Boston

Noted by:


ATTY. JIMAR C. BALGO
Division Legal Officer