



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL  
BIDS AND AWARDS COMMITTEE

To be filled by BAC Secretariat staff only:

Control No.: \_\_\_\_\_

**BIDDER'S INFORMATION SHEET**

Directions: Please fill out all information requested legibly. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

PROJECT NO.: **GS-2025-140**

PROJECT: **PROCUREMENT AND DELIVERY OF SUPPLEMENTARY LEARNING RESOURCES TO FUNCTIONAL ELEMENTARY AND SECONDARY SCHOOL LIBRARIES IN DEPED SCHOOLS DIVISION OF DAVAO ORIENTAL (LOT 10) - REBID**

TOTAL ABC: **Php 864,294.10**

Cost of Bidding  
Documents –

Lot No.  
**10**

Php 1,000.00

DATE : \_\_\_\_\_

**GENERAL INFORMATION**

FULL NAME OF FIRM/COMPANY: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NO(S). : \_\_\_\_\_

FAX NO(S). : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

**PERSON MANAGING AFFAIRS OF THE FIRM**

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE**

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

Where did you find out about this project?

☐ PhilGEPS

☐ DepEd website

☐ Bulletin Board

Your Firm/Company will join in the following lots: ☐ Lot \_\_\_\_\_ |

Bid Docs: OR No: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_

OR No: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_

Received from Procurement Management Service – BAC Secretariat Division the following:

| ✓                        | Document(s)       | Received by  |           | Date Received |
|--------------------------|-------------------|--------------|-----------|---------------|
|                          |                   | Printed Name | Signature |               |
| <input type="checkbox"/> | Bidding Documents |              |           |               |
| <input type="checkbox"/> |                   |              |           |               |
| <input type="checkbox"/> |                   |              |           |               |

Notes:

- Interested Bidders may signify their intent to purchase the Bidding Documents through email at [davor.bac@deped.gov.ph](mailto:davor.bac@deped.gov.ph) by accomplishing this form.
- Upon receipt of the bidder's information sheet, the BAC Secretariat will communicate the payment details.
- Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.
- Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.