



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____ Date: August 06, 2025
Address: _____ Quotation No.: 2025-08-0007-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **August 11, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
 3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be for a period of 45 calendar days.
 5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certificates of the product being offered.

| Stock/ Property | Unit | Item Description | Qty | Unit Price | Total Cost (VAT Inclusive) |
|--------------------|------|---|-----|------------|-------------------------------|
| 1 | pc | Lot 2 Supplies and Materials: Metal Pen Holder | 6 | | |
| 2 | pc | #2 Pencil | 12 | | |
| 3 | pc | Correction Tape | 5 | | |
| 4 | pc | Stapler #35 | 3 | | |
| 5 | box | Staple Wire (box) | 3 | | |
| 6 | pc | Long Green Expandable Envelope with Garterized | 150 | | |
| 7 | box | 33mm Paper Clip (box) | 5 | | |
| 8 | box | 3/4" Binder Clip | 2 | | |
| 9 | box | 1" Binder Clip | 2 | | |
| 10 | pad | 3" x 3" Super Sticky Notes | 6 | | |
| 11 | pc | A4 Glass Certificate Frame | 4 | | |

Purpose: **A Capacity - Building Seminar for School Heads on the Titling of Lands Covered by the Department of Agrarian Reform in the Province of Davao Oriental**

Activity Date: August 15, 2025

ABC: **9,200.00**

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Page 1 of 1

Canvasser/s

Printed Name / Signature
Bidder