



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____ Date: August 06, 2025
Address: _____ Quotation No.: 2025-08-0009-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **August 11, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
 3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be for a period of 45 calendar days.
 5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
		Lot 2			
1	pc	Supplies and Materials: #2 Pencil	12		
2	pc	A4 Glass Certificate	4		
3	pad	3" x 3" Super Sticky Note	6		
4	box	1 5/8" Binder Clip	6		
5	box	1 1/4" Binder Clip	6		
6	box	1" Binder Clip	6		
7	box	3/4" Binder Clip	6		
8	box	50 mm Paper Clip	5		
9	box	33 mm Paper Clip	5		
10	pc	Long Red Expandable Envelope with Garterized	30		
11	box	Staple Wire	3		
12	pc	Staple No. 35	3		
13	pc	Correction Tape	5		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)

Purpose: **A Capacity - Building Seminar for School Heads on the Titling of Lands in cases under the Local Government Unit, National Housing Authority, Board of Liquidators, and other related government agencies in the Province of Davao**

Activity Date:

ABC: **9,200.00**

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Canvasser/s

 Printed Name / Signature
Bidder