



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____

Date: July 09, 2025

Address: _____

Quotation No.: 2025-07-0010-1

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **July 14, 2025** in the return envelope attached herewith.

CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	pc.	Lot 1 Printer 1 Specification: Functionality-multifunction printer (Print, Copy, Scan, Fax) with auto-duplex printing and ADF (Automatic Document Feeder). Print Speed-fast printouts with borderless printing for up to 4A size. Ink System-integrated ink tank system designed for low-cost printing with spill-free refilling Connectivity-Wi-Fi connectivity for wireless printing. Dimensions: Compact design suitable for small office spaces.	1		
2	pc.	Printer 2 Specification: Print Resolution-5760x1440 dpi Optical Scan Resolution-1200x2400 dpi Maximum Print Size-215.9x297 mm Print Yield-Up to 4,500 pages for black and white and 7,500 pages for color	1		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
3	pc.	Laptop Specification: Processor-raptor Lake i7-13620H (13th Gen) Display-15.6" FHD (1920*1080), 144Hz, IPS-Level Memory-16GB DDR4 (8GB*2) (3200MHz) Storage-512GB NV Me PCIe SSD Gen4x4 w/o DRAM GPU-RTX 3050 4GB, GDDR6 4GB OS-Windows 11	1		

Purpose: Procurement of Printers and Laptop for School Titling Office

Activity Date: July, 2025

ABC: 79,000.00

Brand and Model: _____

Delivery Period: _____

Warranty: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder