



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

JUL 24 2025

DIVISION MEMORANDUM
OSDS – 2025 – 065

To : Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

Subject : **Capacity-Building Seminar for School Heads
on Processing Land Titles for Undocumented School Sites
in the Province of Davao Oriental**

Date : July 24, 2025

In support of the Department of Education's commitment to expedite the processing of land titles for public school sites, the Schools Division of Davao Oriental, through the Legal and Titling Office, will conduct a Capacity-Building Seminar for School Heads on Processing Land Titles for Undocumented School Sites in the Province of Davao Oriental.

The seminar is scheduled **on July 28 – 31, 2025, at Oriental Prince Suite and Arcade, Dahican Road, Mati City, Davao Oriental**. This initiative aims to equip school heads with the necessary knowledge and skills to facilitate the proper documentation and titling of their respective school sites.

Attached is the list of participants for the said activity:

Expenses related to meals and accommodation during the seminar shall be covered by the organizers. However, travel expenses, incidental cost, and meals incurred beyond the duration of the activity shall be charged against the respective school's MOOE, subject to existing accounting and auditing rules and regulations. Breakfast on Day 1 will be the first meal served, while the last meal will be afternoon snacks on Day 2. Days 3 and 4 will be allotted for the practical application of the participants' learnings, particularly the preparation and submission of required documents to the Technical Working Group at the designated venue.

Immediate and widest dissemination of this Memorandum is desired.



1:35p.m

DR. JOSEPHINE L. FADUL
Schools Division Superintendent

7.24.25

As stated: LS/jcb



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Republic of the Philippines
Department of Education

Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

CAPACITY-BUILDING SEMINAR FOR SCHOOL HEADS ON PROCESSING LAND TITLES FOR UNDOCUMENTED SCHOOL SITES IN THE PROVINCE OF DAVAO ORIENTAL JULY 28 – 31, 2025, AT ORIENTAL PRINCE SUITE AND ARCADE, DAHICAN ROAD, MATI CITY, DAVAO ORIENTAL

List of Participants

No.	NAMES	SCHOOL DISTRICT	SCHOOL NAME
1	Ruelan Teñajora Impas	San Isidro South	Manuel S. Nasser, Sr. NHS
2	Jimelino Gerona Cañonera	San Isidro North	Manikling ES
3	Ophelia Baluca Ytac	Gov. Gen. South	Lavigan NHS
4	Archie Fortuna Onofre	Tarragona	Nagas ES
5	Miraluna A. Mayantang	Tarragona	Tarragona CES
6	Bernrence Escovilla	Manay South	Calinawan ES
7	Jullius Antao Masumpad	Manay South	Matabang ES
8	Arlyn Tagabunlang Magbutong	Manay South	New Madsayap ES
9	Annabel Cabalhin Mandaguio	Manay South	P. Mandaguio ES
10	Webster Magbutong Moanag	Manay North	Caipoc PS
11	Jhon Lito Pangadan Andoyo	Manay North	Mabini ES
12	Benidicto Pislán Latiban	Manay North	San Fermin ES
13	Joan B. Cahilog	Caraga South	Logdeck ES
14	Wilfredo Dela Silva Del Monte	Caraga South	Mercedes ES
15	Mary Grace M. Pagsac	Caraga South	Tagbanahaw ES
16	Garel Silat	Caraga North	Danawan PS
17	Jenefer Masangay Agbot	Caraga North	Kapaypayan PS
18	Erwin Dagansan Pua	Caraga North	Kawayan ES
19	Julius Madanlo Bantayan	Caraga North	Lubganon ES
20	Cecille Jauod Ferrando	Caraga North	Manorigao ES
21	Merrygen Ongcoy Manding	Caraga North	Payag PS
22	Welejado Dela Silva Del Monte	Caraga North	Sangab ES
23	Jonathan L. Andig	Caraga North	Papag PS
24	Felipe M. Hinatuan	Baganga South	Limot ES
25	Ruel Andoyo Pang	Baganga South	Francisco D. Minghi ES
26	Bayani Hiponia Jalad	Cateel 2	Aliwagwag IS
27	John Mar Rodilla	Cateel 2	San Miguel ES
28	Praxedes Toroba Apurada	Boston	San Jose ES
29	Yvonne Mary Pawaon	Boston	Cabasagan ES
30	Junrey Combas Colas	Boston	Cauwayanan ES

Noted by:

ATTY. JIMAR C. BALO
Division Legal Officer



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