



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

JUN 26 2025

DIVISION MEMORANDUM

CID-2025- 115

To : Assistant Schools Division Superintendent
Chief of Curriculum Implementation Division (CID)
Chief, School Governance and Operations Division (SGOD)
Section Heads
All Others Concerned

Subject: **CONDUCT OF ACTIVITIES FOR THE FINALIZATION ON THE
SCOPING AND EVALUATION OF SLRs**

Date : June 26, 2025

1. Pursuant to **Joint Memorandum, re: Guidelines on the Utilization of Directly Released Funds Under FY 2025 Textbooks and Other Instructional Materials Funds-Provision of Supplementary Learning Resources (SLRs) for Public School Libraries and Library Hubs and RM-CLMD-2025-341**, this Office advises the following personnel to attend the series of activities at the Ritz Hotel at Garden Oases, Bo. Obrero St, Davao City.

Activities	Division Office Personnel
Rollout of DO 24 s. 2023 and Other Related Issuances on the Procurement of SLRs on July 1, 2025	Paulo Morales – LR Manager Juversa V. Estrella – Librarian – II Mark Fil L. Tagsip – PDO – II/LRMS Atty. Jimar C. Balo – Legal Officer Alan D. Limbadan – BAC Member Dennis Y. Belarmino – Accountant - III
Evaluation and Finalization of Priority List of SLRs on July 2-5, 2025	Juversa V. Estrella – Librarian - II

2. The participants are advised to bring laptop and extension cord for the workshop.
3. Details of the memorandum are found in the enclosure.
4. Board and lodging, and meals will be provided using the Program Support Fund (PSF) under Directly Released Funds FY 2025 TBIMF while traveling and incidental expenses shall be charged against local funds, subject to the usual government accounting and auditing rules and regulations.



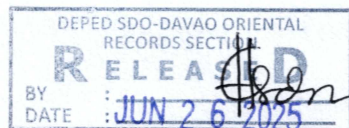
Address: Government Center, Dahican, Mati City
Contact No.: (087) 388-3372
Email Address: davao.oriental@deped.gov.ph
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Compensatory Overtime Credit (COC) shall be given to personnel working on Saturdays, Sundays, and Holidays as stipulated in CSC Joint Circular No. 2 s. 2004.

5. Immediate dissemination and compliance to this Memorandum is directed.



2:10 P.M

Fw:
DR. JOSEPHINE L. FADUL
Schools Division Superintendent
6/26/25

Enclosed: As stated.
CID/jve



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Republic of the Philippines
Department of Education
DAVAO REGION

June 24, 2025

REGIONAL MEMORANDUM
CLMD-2025-341

CONDUCT OF ACTIVITIES FOR THE FINALIZATION ON THE
SCOPING AND EVALUATION OF SLRs

To: Schools Division Superintendents
CLMD Chief Education Supervisor

1. Pursuant to Joint Memorandum, re: **Guidelines on the Utilization of Directly Released Funds Under FY 2025 Textbooks and Other Instructional Materials Fund-Provision of Supplementary Learning Resources (SLRs) for Public School Libraries and Library Hubs**, this Office advises the following personnel to attend the series of activities at the Ritz Hotel:

Activities	Regional Office	Division Offices
Rollout of DO 24 s. 2023 and Other Related Issuances on the Procurement of SLRs on July 1, 2025	CLMD Chief ES LR Manager Librarian TAS LR Administrative Assistant II Legal Officer BAC Member (1) Accountant	LR Manager Librarian PDO II Legal Officer BAC Member (1) Accountant
Evaluation and Finalization of Priority List of SLRs on July 2-5, 2025	CLMD Chief ES LR Manager Librarian TAS LR Administrative Assistant II	Librarian

2. The Librarians are advised to bring laptop and extension cord for the workshop.
3. Details of the memorandum are found in the enclosures.
4. Board and lodging, and meals will be provided using the Program Support Fund (PSF) under Directly Released Funds FY 2025 TBIMF while traveling and incidental expenses shall be charged against local funds, subject to the usual government accounting and auditing rules and regulations. Compensatory Overtime Credit (COC) shall be given to personnel working on Saturdays, Sundays, and Holidays as stipulated in CSC Joint Circular No. 2 s. 2004.
5. Immediate dissemination and compliance of this Memorandum is directed.


Digitally signed by
Farnazo Allan Gabriel
Date: 2025.06.26
ALLAN G. FARNAZO
Director IV

RO12/aca



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Republic of the Philippines
Department of Education
DAVAO REGION

**CONDUCT OF ACTIVITIES FOR THE FINALIZATION OF RESULTS
ON THE SCOPING AND EVALUATION OF SLRs**

Details of the Activities

Activities	Day 0/First Meal	Last Day/Meal
Activity A: Rollout of DO 24 s. 2023 and Other Related Issuances on the Procurement of SLRs on July 1, 2025	June 30, 2025 5:00pm – Arrival and Registration 6:00pm – Dinner	July 1, 2025 5:00pm – PM Snacks
Activity B: Evaluation and Finalization of Priority List of SLRs on July 2-5, 2025	July 1, 2025 5:00pm – Arrival and Registration 6:00pm – Dinner	July 5, 2025 5:00pm – PM Snacks

Prepared by:

ANALIZA C. ALMAZAN
LR Manager

NOTED:

MARY JEANNE B. ALDEGUER, EdD
Chief ES, CLMD