



Republic of the Philippines  
**Department of Education**  
Region XI  
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

MAR 25 2025

DIVISION MEMORANDUM  
No. 045 , s. 2025

To : Public Schools District Supervisors  
Elementary and Secondary Schools  
All Others Concerned

Subject: **ORIENTATION ON LIS AND BEIS FOR PUBLIC SCHOOLS  
LIS COORDINATORS**

Date : March 24, 2025

The Department of Education has facilitated implementation of the Enhanced Basic Education Information System (EBEIS) and Learner Information Systems (LIS) which is in line with the initiative to provide accurate and up to date information of learners. All public elementary and secondary schools are directed to update their learner profiles for SY 2024-20245 through the Learner Information System (LIS) online facility.

Objectives of this training are 1. Explain the processes and guidelines using the Basic Education Information System and Learner Information System for registering, enrolling, and updating learners' profiles from Public Schools.  
2. Capacitate participants in the access, encoding and utilization of the Learner Information System (LIS) online facility.

This is a 2-day orientation on the Learner Information System (LIS) online facility to be conducted in two batches. The training will be on March 28 & 31, 2025 at Baywalk Hotel, Mati City. Expected participants are the Administrative Officer 2 and LIS Coordinator (Preferably non-teaching personnel) of every school. Only one participant should be sent per school. Here is the scheduled date for the following districts.

District	Scheduled Date
Cateel 1	March 28, 2025
Cateel 2	March 28, 2025
Baganga North	March 28, 2025
Baganga South	March 28, 2025
Caraga North	March 28, 2025
Caraga South	March 28, 2025
Manay North	March 28, 2025
Manay South	March 28, 2025



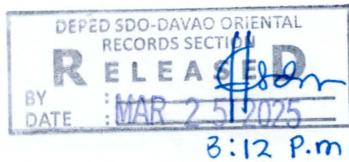
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Banaybanay	March 31, 2025
Gov Gen North	March 31, 2025
Gov Gen South	March 31, 2025
Lupon East	March 31, 2025
Lupon West	March 31, 2025
San Isidro North	March 31, 2025
San Isidro South	March 31, 2025
Boston	March 31, 2025
Tarragona	March 31, 2025

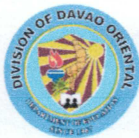
Transportation and other incidental expenses incurred relative to participation in this Orientation shall be charged against School MOOE/SEF/PTA or any funds available, subject to the usual accounting and auditing rules and regulations.

For guidance and compliance.



*for:* *Josephine L. Fadul*  
**DR. JOSEPHINE L. FADUL**  
 Schools Division Superintendent  
 3/25/25

SGOD/rbl



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