



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

To : **Public Schools District Supervisor
Public School Heads
All Others Concerned**

Subject : **DCP ADOPTION PROGRAM: DIVISION TRAINING OF
TRAINERS**

Date : 25 March 2025


In reference of **OUA-OUT-012524-14-1**, the Division of Davao Oriental through the Information and Communication Technology Service (ICTS), will hold the **Division Training of Trainers (DTOT)** in support of the **DepEd Computerization Program (DCP)**.

Schools are hereby requested to nominate **two (2) personnel** to serve as **DCP Trainers** and participate in the Division Training of Trainers (DTOT). The training will be held at Adelina Hotel, City of Mati, Davao Oriental, from 8:00 AM to 5:00 PM. **Batch 1** is scheduled for April 4-5, 2025, while **Batch 2** will take place on April 11-12, 2025. The list of participants is attached below.

The participants shall be granted Service Credit/Compensatory Overtime Credit (COC) for their attendance and rendered Services during Saturdays, Sundays, and holidays based on DECS Memorandum No. 143, s. 1997

Traveling and other incidental expenses incurred shall be charged against School MOOE/ local funds, subject to the usual accounting and auditing rules and regulations.

For information and compliance


DR. JOSEPHINE L. FADUL
Schools Division Superintendent



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"Where the Sunrise Beckons the Sweetest Smile"

BATCH 1

| <u>DISTRICT</u> | <u>SCHOOLID</u> | <u>NAME</u> |
|-----------------|-----------------|---------------------------|
| BAGANGA NORTH | 501421 | SAN ISIDRO IS |
| BAGANGA NORTH | 304312 | CRISPIN E. ROJAS NHS |
| BAGANGA SOUTH | 500478 | BINONDO IS |
| BAGANGA SOUTH | 501082 | COOG IS |
| BAGANGA SOUTH | 304300 | BAGANGA NHS |
| BAGANGA SOUTH | 304299 | OUR LADY OF GUADALUPE NHS |
| BANAYBANAY | 316105 | DONGUILA PACRES NHS |
| BANAYBANAY | 316107 | LEADRO G. JAPOS NHS |
| GOV. GEN. NORTH | 304336 | SIGABOY AVHS |
| GOV. GEN. NORTH | 304340 | TIBANBAN NHS |
| GOV. GEN. SOUTH | 501425 | OREGON IS |
| GOV. GEN. SOUTH | 316108 | LAVIGAN NHS |
| LUPON EAST | 316109 | TAGBOA AVHS |
| LUPON EAST | 304306 | CALAPAGAN NHS |
| LUPON EAST | 302077 | TIOMBOCAN NHS |
| LUPON WEST | 304321 | LUPON NCHS |
| LUPON WEST | 304337 | TAGUGPO NHS |
| BOSTON | 316111 | CAATIJAN NHS |
| BOSTON | 304304 | BOSTON NHS |
| TARRAGONA | 501423 | LUCATAN IS |
| TARRAGONA | 304339 | TARRAGONA NHS |
| TARRAGONA | 305514 | TUBAON NHS |

BATCH 2

| <u>DISTRICT</u> | <u>SCHOOLID</u> | <u>NAME</u> |
|------------------|-----------------|--------------------------|
| MANAY NORTH | 316102 | DEL PILAR NHS |
| MANAY SOUTH | 500416 | TAOCANGA IS |
| MANAY SOUTH | 316103 | OLD MACOPA NHS |
| SAN ISIDRO NORTH | 304332 | SAN ISIDRO NHS |
| SAN ISIDRO SOUTH | 304317 | MANUEL S. NASSER SR. NHS |
| SAN ISIDRO SOUTH | 305517 | TALISAY NHS |
| CARAGA NORTH | 304334 | SANGAB NHS |
| CARAGA NORTH | 304307 | CARAGA NHS |
| CARAGA NORTH | 304333 | SAN LUIS NHS |
| CARAGA SOUTH | 501419 | BANTAY IS |
| CARAGA SOUTH | 501422 | BINATON IS |
| CARAGA SOUTH | 501956 | SAN MIGUEL IS |
| CARAGA SOUTH | 304335 | SANTIAGO NHS |
| CATEEL 1 | 501608 | MODESTO T. VEROY SR. IS |
| CATEEL 1 | 304311 | CATEEL VOCATIONAL HS |
| CATEEL 1 | 304310 | SAN ANTONIO NHS |
| CATEEL 2 | 500457 | MAYLAYA IS |
| CATEEL 2 | 501516 | MC ARTHUR S. MADANI IS |
| CATEEL 2 | 501418 | PAGLUSNGAN IS |
| CATEEL 2 | 501084 | TAYTAYAN IS |
| CATEEL 2 | 501657 | SAN LORENZO IS |
| CATEEL 2 | 501961 | SAN RAFAEL IS |

DCP DTOT Attendee Qualifications

- Permanent, non-teaching or teaching-related employees of DepEd
- Heightened media and information literacy
- Excellent communication and facilitation skills

Technical Requirements

- Bring your own extension chord.
- Laptop computer with the following minimum specifications:
 - a. Windows 10
 - b. Microsoft 365 apps for Education
 - c. Latest version of installed Internet browser and the Microsoft Teams desktop app
- An active DepEd email address with access to Microsoft 365 services