



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____

Date: March 06, 2025

Address: _____

Quotation No.: 2025-02-0015

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **March 10, 2025** in the return envelope attached herewith.


CHRISTIAN N. SANGO
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	box	Ballpen-Red	1		
2	pcs	Blue Folder	100		
3	pcs	Brown Envelop- Long	50		
4	pcs	Dishwashing Paste-Big	3		
5	pcs	Duct Tape- 2 inch- Blue	4		
6	ream	Expanded Envelop- Long	2		
7	box	G-Tech 0.4 black	1		
8	box	G-tech 0.4 red	1		
9	bot	Glade- Air Freshener-320ml	3		
10	pcs	Green Folder	50		
11	pcs	Ink Refill -Stamp	6		
12	gal	Muriatic Acid	1		
13	ream	Paper One -A4	8		
14	ream	Paper One- Bong Paper- Short	8		
15	ream	Paper One-Bong Paper-Long	8		
16	pcs	Philips LED Light Bulb- 18W- Cool Daylight	2		
17	pcs	PVC Cover clear (short)	50		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
18	pcs	Stamp Pad	4		
19	pack	Tissue Paper- 18 rolls	10		

Purpose: **PROCUREMENT OF OFFICE SUPPLIES and OFFICE USE**

Activity Date:

ABC: **16,131.50**

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder