



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: \_\_\_\_\_

Date: February 14, 2025

Address: \_\_\_\_\_

Quotation No.: 2025-01-0026-2

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **February 18, 2025** in the return envelope attached herewith.

  
CHRISTIAN N. SANGO  
BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within \_\_\_\_\_ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	50	Lot 2 Sign Pen (Black .5)	3		
2	60	Materials: Certificate Holders (Size A4)	60		

Purpose: **DIVISION CELEBRATION OF NATIONAL INTELLECTUAL DISABILITY (NID) WEEK**

Activity Date: **FEBRUARY 21, 2025**

ABC: **3,750.00**

Brand and Model: \_\_\_\_\_  
Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature