



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name:

Date: February 18, 2025

Address:

Quotation No.: 2025-02-0002

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **February 24, 2025** in the return envelope attached herewith.

CHRISTIAN N. SANGO
 SAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery period within _____ calendar days upon receipt of the Purchase Order.
3. Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 45 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	PCS	Risk Management Team March 20 – 23, 2025 Day 1: March 20, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
2	pax	Day 2: March 21, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Convasser/s

Printed name / signature

Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
3	pax	Day 3: March 22, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
4	pax	Day 4: March 23, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
5	pax	Knowledge Management Team April 24 – 25, 2025 Day 1: April 24, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
6	pax	Day 2: April 25, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
7	pax	Quality Workplace Team May 22-23, 2025 Day 1: May 22, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
8	pax	Day 2: May 23, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
9	pax	Internal Audit Team June 23 - 27, 2025 Day 1: June 23, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Canvasser/s

Printed Name / Signature

Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
10	pax	Day 2: June 24, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
11	pax	Day 3: June 25, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
12	pax	Day 4: June 26, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
13	pax	Day 5: May 27, 2025 Breakfast A.M. Snack Lunch P.M. Snack Specifications: ROOM ACCOMMODATION: -Triple Sharing per room -Well-lit and fully airconditioned room -With hygiene kit, toiletries, and towels -Free functional internet connection -Sub-contracting IS NOT ALLOWED CONFERENCE VENUE -Electric Energy -Free functional internet connection -With extension cords -2 projector screens -Working sound system with 3 wireless microphone -Classroom type setup to accommodate 100 pax -Free-flowing coffee -Well-lit seminar venue -Working and fully airconditioned venue TABLE SETUP 2 buffet table setup Venue: Within Davao City	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature

Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
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Purpose: **TRAINING ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) FOR VARIOUS TEAMS OF DAVAO ORIENTAL PERSONNEL**

Activity Date:

ABC: **198,000.00**

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder