



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO ORIENTAL

REQUEST FOR QUOTATION

Company Name: _____

Date: February 18, 2025

Address: _____

Quotation No.: 2025-02-0002

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **February 24, 2025** in the return envelope attached herewith.

CHRISTIAN N. SANGO
 BAC Chairperson
 2/20/25

- Note:
- All entries must be typewritten.
 - Delivery period within _____ calendar days upon receipt of the Purchase Order.
 - Warranty shall be for a period of six (6) months for suppliers and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be for a period of 45 calendar days.
 - PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certificates of the product being offered.

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
1	PCS	Risk Management Team March 20 – 23, 2025 Day 1: March 20, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
2	pax	Day 2: March 21, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
3	pax	Day 3: March 22, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
4	pax	Day 4: March 23, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
5	pax	Knowledge Management Team April 24 - 25, 2025 Day 1: April 24, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
6	pax	Day 2: April 25, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
7	pax	Quality Workplace Team May 22-23, 2025 Day 1: May 22, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
8	pax	Day 2: May 23, 2025 Breakfast A.M. Snack Lunch P.M. Snack	9		
9	pax	Internal Audit Team June 23 - 27, 2025 Day 1: June 23, 2025 A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
10	pax	Day 2: June 24, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
11	pax	Day 3: June 25, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
12	pax	Day 4: June 26, 2025 Breakfast A.M. Snack Lunch P.M. Snack Dinner Accommodation Seminar Venue	9		
13	pax	Day 5: May 27, 2025 Breakfast A.M. Snack Lunch P.M. Snack Specifications: ROOM ACCOMMODATION: -Triple Sharing per room -Well-lit and fully airconditioned room -With hygiene kit, toiletries, and towels -Free functional internet connection -Sub-contracting IS NOT ALLOWED CONFERENCE VENUE -Electric Energy -Free functional internet connection -With extension cords -2 projector screens -Working sound system with 3 wireless microphone -Classroom type setup to accommodate 100 pax -Free-flowing coffee -Well-lit seminar venue -Working and fully airconditioned venue TABLE SETUP 2 buffet table setup Venue: Within Davao City	9		

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvasser/s

Printed Name / Signature
Bidder

Stock/ Property	Unit	Item Description	Qty	Unit Price	Total Cost (VAT Inclusive)
Purpose: TRAINING ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) FOR VARIOUS TEAMS OF DAVAO ORIENTAL PERSONNEL					
Activity Date:					
ABC: 198,000.00					
Empty space for item details					
Brand and Model: _____ Delivery Period: _____ Warranty: _____ Price Validity: _____					
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.					
_____ Canvasser/s			_____ Printed Name / Signature Bidder		