

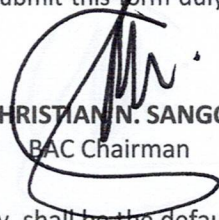


Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

**REQUEST FOR QUOTATION**

Date :31 January 2025

The Schools Division of Davao Oriental is seeking quotations for the procurement of **TARPAULIN PRINTING WITH LAYOUT SERVICES**. This procurement shall be conducted under a **Framework Agreement** for a period of **six (6) months** to ensure efficiency and cost-effectiveness in our procurement process. We invite your company to submit your **lowest price per square foot for tarpaulin printing with layout services**. Submit this form duly signed by your representative not later than **February 03, 2025**.

  
**CHRISTIAN N. SANGO**  
 BAC Chairman

**Terms and Conditions:**

1. The supplier with the lowest quotation, identified through a market study, shall be the default provider for six (6) months, subject to GPPB compliance.
2. All tarpaulin printing with layout services shall be procured exclusively through the Framework Agreement during the contract period.
3. Prices must remain valid for 180 calendar days from the quotation date.
4. Billing shall be on a monthly basis, supported by signed delivery receipts from the end-user or authorized personnel.
5. Orders shall be processed only with an approved order form from the Head of the Procuring Entity (HOPE).
6. The Schools Division of Davao Oriental will monitor and evaluate supplier performance under the Framework Agreement. Suppliers must attach the following documents:
  - PhilGEPS Certification
  - Latest Income Tax Return (ITR)
  - BIR Tax Clearance
  - Mayor's Permit

**SUPPLIER INFORMATION**

*(By signing this form, you agree to the above terms and conditions.)*

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Contact Number : \_\_\_\_\_ Email Address : \_\_\_\_\_

**QUOTATION DETAILS**

Item Description	Unit	Price per square foot (inclusive of taxes and fees):
<i>Tarpaulin printing with lay-out services</i>	Sq. ft.	Php _____

\_\_\_\_\_  
*printed name / signature*  
 Bidder/ Authorized Representative

Canvasser:  
 \_\_\_\_\_