



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

JAN 13 2025

DIVISION MEMORANDUM

No. 004 s. 2025

**CREATION OF REVIEW AND COMPLIANCE COMMITTEE FOR THE
STATEMENT OF ASSETS, LIABILITIES AND NET WORTH**

To : Public Schools District Supervisors
Secondary School Heads
This Division

Pursuant to Civil Service Commission (CSC) Resolution No. 1300455 dated March 04, 2013 regarding the **Review and Compliance Committee (RCC) for the Statement of Assets, Liabilities and Net Worth (SALN)**, every office/agency shall have an RCC, which shall be composed of one Chairperson and two members.

In this connection, all Public Schools District Supervisors and Secondary School Heads shall create a Review and Compliance Committee for the Statement of Assets, Liabilities and Net Worth (SALN) 2024 in their respective jurisdictions.

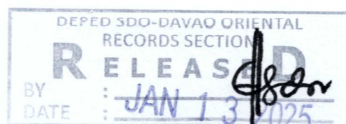
The composition shall be:

- **ELEMENTARY**
Chairperson : Public Schools District Supervisor
Members : Two (2) School Heads
- **SECONDARY**
Chairperson : School Head
Members : Two (2) Head Teachers/Teachers

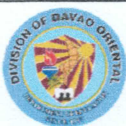
The RCC shall review and evaluate the submitted SALN of all teaching and non-teaching personnel under their jurisdictions whether or not the same has been submitted on time, complete and in proper form. The RCC shall prepare a list of the following employees, in alphabetical order:

- a. Those who filed their SALN's with complete data.
- b. Those who filed their SALNs but with incomplete data, and
- c. Those who did not file their SALNs.

Immediate dissemination of this memorandum is directed.



DR. JOSEPHINE L. FADUL
Schools Division Superintendent



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