



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO ORIENTAL

DEPARTMENT OF EDUCATION- DIVISION OF DAVAO ORIENTAL ANNUAL PROCUREMENT PLAN FOR FY 2025 (NON-CSE)

Code (PAP)	Procurement Program /Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE/SEI	CO	
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT													
N/A	1st Quarterly Meeting & Workshop on the Preparation of 1st Quarter Financial Reports	Finance Section	No	Small Value Procurement	March	March	March	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Mid-Year Evaluation, Preparation and Submission of Reports with Secondary Implementing Units	Finance Section	No	Small Value Procurement	June	June	June	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	3rd Quarterly Meeting & Workshop on the Preparation of 1st Quarter Financial Reports	Finance Section	No	Small Value Procurement	September	September	September	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Year -End Evaluation, Preparation and Submission of Reports with Secondary Implementing Units	Finance Section	No	Small Value Procurement	December	December	December	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Year -End Performance Review and Evaluation of Finance Section	Finance Section	No	Small Value Procurement	December	December	December	N/A	MOOE	50,000.00	50,000.00	0.00	Approved proposed budget
N/A	Seminar Workshop on DepEd Order 49, s. 2006	Legal Unit	No	Small Value Procurement	September	September	September	N/A	MOOE	50,000.00	50,000.00	0.00	Approved proposed budget
N/A	Seminar Workshop on School Titling	Legal Unit	No	Small Value Procurement	July	July	July	N/A	MOOE	50,000.00	50,000.00	0.00	Approved proposed budget
N/A	Management Information System Training	ICT	No	Small Value Procurement	June	June	June	N/A	MOOE	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	1 Year Subscription of Starlink Roaming Plan	ICT	No	Small Value Procurement	January, July	January, July	January, July	N/A	MOOE	60,000.00	60,000.00	0.00	Approved proposed budget
N/A	Orientation Workshop on the Agency Merit & Selection Plan and Recruitment Guidelines	Human Resource Management	No	Small Value Procurement	August	August	August	N/A	MOOE	49,950.00	49,950.00	0.00	Approved proposed budget
N/A	Orientation on Human Resource Information System (HRIS)	Human Resource Management	No	Small Value Procurement	August	August	August	N/A	MOOE	70,000.00	70,000.00	0.00	Approved proposed budget
N/A	PRIME-HRM Assessment Orientation	Human Resource Management	No	Small Value Procurement	December	December	December	N/A	MOOE	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	Division Training on Property and Supply Management	Supply Section	No	Small Value Procurement	March, September	March, September	March, September	N/A	MOOE	49,800.00	49,800.00	0.00	Approved proposed budget
N/A	Two-Day Training on the Guidelines for the Processing of CAV of Basic School Records and Basic Records Management	Records Management Section	No	Small Value Procurement	April	April	April	N/A	MOOE	40,000.00	40,000.00	0.00	Approved proposed budget
N/A	Orientation on Basic Records Management and Conduct of Records Disposition	Records Management	No	Small Value Procurement	August	August	August	N/A	MOOE	60,000.00	60,000.00	0.00	Approved proposed budget

N/A	Civil Service Anniversary Celebration	Administrative Services Section	No	Small Value Procurement	September	September	September	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Year-End Performance Review and Evaluation of the Administrative Office	Administrative Services Section	No	Small Value Procurement	December	December	December	N/A	MOOE	49,950.00	49,950.00	0.00	Approved proposed budget
N/A	Repair and Replacement of Parts of the Office Service Vehicles	Administrative Services Section	No	Small Value Procurement	As Needed	As Needed	As Needed	N/A	MOOE	400,000.00	400,000.00	0.00	Approved proposed budget
N/A	Year-End Performance Review and Evaluation of the Bids and Awards Committee	Bids and Awards Committee	No	Small Value Procurement	December	December	December	N/A	MOOE	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Repair of Electrical Wiring in the Legal Office	Legal Office	No	Small Value Procurement	February	February	February	N/A	MOOE	10,000.00	10,000.00	0.00	Approved proposed budget
N/A	Installation of Office Barrier With Door	Legal Office	No	Small Value Procurement	February	February	February	N/A	MOOE	30,000.00	30,000.00	0.00	Approved proposed budget
N/A	Repair of Printer	Legal Office	No	Small Value Procurement	February	February	February	N/A	MOOE	1,000.00	1,000.00	0.00	Approved proposed budget
N/A	Procurement of Air Conditioning Unit and Water Dispenser for the Legal Office	Legal Office	No	Small Value Procurement	February	February	February	N/A	MOOE	25,000.00	25,000.00	0.00	Approved proposed budget
Sub-Total										1,465,700.00	1,465,700.00	0.00	
CURRICULUM IMPLEMENTATION DIVISION													
N/A	Division Workshop on The Unification of Assessments for MATATAG Implementing Grade Levels Across All Subjects for School Year 2024-2025	CID Chief EPS	No	Small Value Procurement	As Needed	As Needed	As Needed	N/A	HRTD	1,350,000.00	1,350,000.00	0.00	Approved proposed budget
N/A	Performance Planning and Commitment for Supervisors	CID Chief EPS	No	Small Value Procurement	January	January	January	N/A	HRTD	188,500.00	188,500.00	0.00	Approved proposed budget
N/A	Performance Coaching and Monitoring Cum Meeting for Supervisors	CID Chief EPS	No	Small Value Procurement	June	June	June	N/A	HRTD	157,200.00	157,200.00	0.00	Approved proposed budget
N/A	3rd CID Meeting	CID Chief EPS	No	Small Value Procurement	October	October	October	N/A	HRTD	38,500.00	38,500.00	0.00	Approved proposed budget
N/A	Performance Evaluation and Program Implementation Review (PIR) of Curriculum Implementation Division (CID) Supervisors	CID Chief EPS	No	Small Value Procurement	November	November	November	N/A	HRTD	196,000.00	196,000.00	0.00	Approved proposed budget
N/A	Division Summit of Master Teachers Across Learning Areas and Programs	CID Chief EPS	No	Small Value Procurement	May	May	May	N/A	HRTD	168,000.00	168,000.00	0.00	Approved proposed budget
N/A	Orientation on the Design Development and Quality Assurance of Division-Based Professional Development Programs and Second Quarterly Curriculum Implementation Division Meeting	CID Chief EPS	No	Small Value Procurement	April	April	April	N/A	HRTD	219,800.00	219,800.00	0.00	Approved proposed budget
N/A	Three-Day Division Skills Enhancement and Training-Workshop on Chicken Production and Management	CID - TVL Coordinator	No	Small Value Procurement	September	September	September	N/A	HRTD	150,000.00	150,000.00	0.00	Approved proposed budget
N/A	Division Training Workshop on Optimizing Learning Activities in Kindergarten through RBE, CSE, and Principles of Inclusive Education	CID - Kindergarten & SNED EPS	No	Small Value Procurement	March	March	March	N/A	HRTD	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	Division Finalization of Contextualized 4th Quarter Budget of Work (BOW) and Daily Lesson Plans in Kindergarten	CID - Kindergarten & SNED EPS	No	Small Value Procurement	January	January	January	N/A	HRTD	50,000.00	50,000.00	0.00	Approved proposed budget
N/A	Division Enhancement Training Workshop on Digital Video Production, Documentation, and Communication Strategies	CID - Kindergarten & SNED EPS	No	Small Value Procurement	January	January	January	N/A	HRTD	50,000.00	50,000.00	0.00	Approved proposed budget
N/A	Division Sports Training on Bocce for SNED Learners and Teachers	CID - Kindergarten & SNED EPS	No	Small Value Procurement	January	January	January	N/A	Additional SNED Fund	140,000.00	140,000.00	0.00	Approved proposed budget
N/A	Division Celebration of National Autism Week	CID - Kindergarten & SNED EPS	No	Small Value Procurement	January	January	January	N/A	SNED Fund	109,000.00	109,000.00	0.00	Approved proposed budget
N/A	Division Research Forum and Workshop of SNED Teachers	CID - Kindergarten & SNED EPS	No	Small Value Procurement	January	January	January	N/A	SNED Fund	60,000.00	60,000.00	0.00	Approved proposed budget
N/A	Developing Research Writing and Publication Skills: An All-Inclusive Workshop Series for Future Researchers	CID - Guidance EPS	No	Small Value Procurement	January	January	January	N/A	HRTD	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	Colloquium/Presentation of Research Proposal	CID - Guidance EPS	No	Small Value Procurement	August	August	August	N/A	HRTD	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	Workshop on the Finalization of Language 1 Quarter 1 Self-Learning Modules Anchored on MATATAG Curriculum	LRMDS	No	Small Value Procurement	January	January	January	N/A	FLO -LR Fund	352,980.00	352,980.00	0.00	Approved proposed budget
N/A	Workshop on the Quality Assurance of Digitized Self-Learning Modules	LRMDS	No	Small Value Procurement	January	January	January	N/A	FLO -LR Fund	336,380.00	336,380.00	0.00	Approved proposed budget
N/A	Printing and Delivery of Worksheets and Lesson Exemplars of Kindergarten and Grades 1, 4, and 7	LRMDS	No	Competitive Bidding	February	March	March	N/A	FLO -LR Fund	4,000,000.00	4,000,000.00	0.00	Approved proposed budget
N/A	Procurement and Delivery of Food Packs for PISA Review Sessions in Preparation for PISA 2025	LRMDS	No	Small Value Procurement	January	January	January	N/A	PSF	750,000.00	750,000.00	0.00	Approved proposed budget

N/A	Workshop on the Development and Quality Assurance of Storybooks Across Key Stages	LRMDS	No	Competitive Bidding	February	March	March	N/A	FLO -LR Fund	700,000.00	700,000.00	0.00	Approved proposed budget
Sub-Total										9,316,360.00	9,316,360.00	0.00	
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION													
N/A	Quarterly Division Management Committee Meeting	Human Resource Development	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	N/A	HRTD	300,000.00	300,000.00	0.00	Approved proposed budget
N/A	Procurement of Equipment and Materials for SBFP	Health and Nutrition Section	No	Competitive Bidding	January	February	February	N/A	PSF	4,332,900.00	4,332,900.00	0.00	Approved proposed budget
N/A	Recognition and Awarding of Best Implementers of SBFP and Complementary Programs	Health and Nutrition Section	No	Small Value Procurement	August	August	August	N/A	PSF	500,000.00	500,000.00	0.00	Approved proposed budget
N/A	Quarter Meeting of SBFP and Its Complementary Programs	Health and Nutrition Section	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	N/A	PSF	132,000.00	132,000.00	0.00	Approved proposed budget
N/A	Special Conference / Emergency Meetings for SBFP	Health and Nutrition Section	No	Small Value Procurement	April, December	April, December	April, December	N/A	PSF	29,900.00	29,900.00	0.00	Approved proposed budget
N/A	Procurement of School Supplies, Medicines, Vitamins and other PPEs.	Health and Nutrition Section	No	Small Value Procurement	June	June	June	N/A	PSF	670,000.00	670,000.00	0.00	Approved proposed budget
N/A	Quarterly Meeting of SBFP Division TWG	Health and Nutrition Section	No	Small Value Procurement	March	March	March	March	PSF	132,000.00	132,000.00	0.00	Approved proposed budget
N/A	Year-End SBFP and Complementary Program Implementation Review SY 2024-2025	Health and Nutrition Section	No	Small Value Procurement	July	July	July	July	PSF	147,000.00	147,000.00	0.00	Approved proposed budget
N/A	Mid-Year SBFP and Complementary Program Implementation Review SY 2024-2025	Health and Nutrition Section	No	Small Value Procurement	February	February	February	February	PSF	127,250.00	127,250.00	0.00	Approved proposed budget
N/A	SBFP (NFP and Milk Component) Progress Monitoring SY 2024-2025 (4 batches including personnel travel expenses)	Health and Nutrition Section	No	Small Value Procurement	March	March	March	March	PSF	160,000.00	160,000.00	0.00	Approved proposed budget
N/A	Procurement of Printers for the Health & Nutrition Section	Health and Nutrition Section	No	Small Value Procurement	February	February	February	February	PSF	45,000.00	45,000.00	0.00	Approved proposed budget
N/A	Procurement of School Supplies and Medicines for the Implementation of SBFP	Health and Nutrition Section	No	Small Value Procurement	October	October	October	October	PSF	180,273.25	180,273.25	0.00	Approved proposed budget
N/A	Orientation on LIS and BEIS for Public Schools LIS Coordinators	Planning Section	No	Small Value Procurement	August	August	August	August	MOOE	220,000.00	220,000.00	0.00	Approved proposed budget
N/A	Conduct of Mid-Year Review on Individual Performance Commitment Review Form for SGOD Personnel	Human Resource Development Section	No	Small Value Procurement	February	February	February	N/A	MOOE	190,000.00	190,000.00	0.00	Approved proposed budget
N/A	Conduct of Year-End Review on Individual Performance Commitment Review Form for SGOD Personnel	Human Resource Development Section	No	Small Value Procurement	February	February	March	March	MOOE	190,000.00	190,000.00	0.00	Approved proposed budget
N/A	Division Seminar-Workshop on Action Research For Teachers (CLASS 2025-01)	Planning and Research Section	No	Small Value Procurement	July	July	July	N/A	MOOE	105,000.00	105,000.00	0.00	Approved proposed budget
N/A	Division Seminar-Workshop on the Quality Control of Completed BERF/Non-BERF Research Studies For DepEd E-Saliksik Research Portal Archiving (PHASE 1)	Planning and Research Section	No	Small Value Procurement	January	January	January	N/A	MOOE	43,200.00	43,200.00	0.00	Approved proposed budget
AC-24-6287-GASS-004	Division Seminar-Workshop on Action Research For Teachers (CLASS 2025-02)	Planning and Research Section	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	MOOE	105,000.00	105,000.00	0.00	Approved proposed budget
N/A	Division Seminar-Workshop on the Quality Control of Completed BERF/Non-BERF Research Studies For DepEd E-Saliksik Research Portal Archiving(PHASE 2)	Planning and Research Section	No	Small Value Procurement	February	February	March	March	MOOE	46,800.00	46,800.00	0.00	Approved proposed budget
N/A	Capacity Building on the M&E processes for Enhancing PDMEA Quarterly Performance Evaluation	Monitoring & Evaluation Section	No	Small Value Procurement	February	February	March	March	MOOE	100,000.00	100,000.00	0.00	Approved proposed budget
N/A	Capacity Building on Monitoring & Evaluation Mechanism: Adapting to New Guidelines and Technology for Conducting M&E	Monitoring & Evaluation Section	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	N/A	MOOE	150,000.00	150,000.00	0.00	Approved proposed budget
N/A	Partnership Training for Sports Engagement	Division Sports Coordinator	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	N/A	MOOE	98,400.00	98,400.00	0.00	Approved proposed budget
AC-25-6287-HRTD-011	Training on DepEd Partnership Programs and Policies	Social Mobilization & Networking	No	Small Value Procurement	May	May	May	N/A	MOOE	100,000.00	100,000.00	0.00	Approved proposed budget
OC-25-6287-HRTD-008	Retooling Workshop for SSLG/SELG Advisers	Youth Formation Division	No	Small Value Procurement	March	March	March	N/A	MOOE	124,945.00	124,945.00	0.00	Approved proposed budget
N/A	Women's Month Celebration	Human Resource Development	No	Small Value Procurement	March	March	March	N/A	MOOE	49,500.00	49,500.00	0.00	Approved proposed budget
N/A	2025 DAVOR Awards	Human Resource Development	No	Small Value Procurement	September	September	September	N/A	HRTD	495,700.00	495,700.00	0.00	Approved proposed budget
N/A	GAD Pocket Meeting (Region)	Human Resource Development	No	Small Value Procurement	April	April	April	N/A	HRTD	61,600.00	61,600.00	0.00	Approved proposed budget
AC-24-6287-HRTD-011	ISO 9001 AWARENESS SEMINAR	Human Resource Development	No	Small Value Procurement	January	January	January	N/A	MOOE	70,200.00	70,200.00	0.00	Approved proposed budget

AC-24-6287-HRTD-004	Training and Advocacy Training	Human Resource Development	No	Small Value Procurement	February	February	February	N/A	MOOE	13,500.00	13,500.00	0.00	Approved proposed budget
AC-24-6287-HRTD-005	Risk Management Training	Human Resource Development	No	Small Value Procurement	March	March	March	N/A	MOOE	24,000.00	24,000.00	0.00	Approved proposed budget
AC-24-6287-HRTD-006	Knowledge Management Training	Human Resource Development	No	Small Value Procurement	April	April	April	N/A	MOOE	13,500.00	13,500.00	0.00	Approved proposed budget
AC-24-6287-HRTD-007	Quality Workplace Training	Human Resource Development	No	Small Value Procurement	May	May	May	N/A	MOOE	13,500.00	13,500.00	0.00	Approved proposed budget
AC-24-6287-HRTD-002	Internal Audit Training	Human Resource Development	No	Small Value Procurement	June	June	June	N/A	MOOE	13,500.00	13,500.00	0.00	Approved proposed budget
AC-24-6287-HRTD-003	Inter-Division Internal Audit	Human Resource Development	No	Small Value Procurement	July	July	July	N/A	MOOE	13,500.00	13,500.00	0.00	Approved proposed budget
N/A	Capacity Building for Division Personnel	DRRM Unit	No	Small Value Procurement	May, July, September	May, July, September	May, July, September	N/A	DRRM Funds	264,800.00	264,800.00	0.00	Subject to availability of downloaded funds from CO
N/A	Procurement of Safety Equipment	DRRM Unit	No	Small Value Procurement	May, July	May, July	May, July	N/A	DRRM Funds	200,000.00	200,000.00	0.00	Subject to availability of downloaded funds from CO
N/A	Transportation, Communication and other DRRM related expenses	DRRM Unit	No	Small Value Procurement	As Needed	As Needed	As Needed	N/A	DRRM Funds	112,800.00	112,800.00	0.00	Subject to availability of downloaded funds from CO
N/A	Repair of SDO Office	Education Facilities Section	No	Competitive Bidding	Jan-Dec	Jan-Dec	Jan-Dec	N/A	MOOE	1,000,000.00	1,000,000.00	0.00	Approved proposed budget
N/A	Maintenance of SDO Air-Conditioning Units	Education Facilities Section	No	Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	N/A	MOOE	550,000.00	550,000.00	0.00	Approved proposed budget
N/A	Repair of SDO Electrical Connection	Education Facilities Section	No	Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	N/A	MOOE	700,000.00	700,000.00	0.00	Approved proposed budget
N/A	School Building Repair	Education Facilities Section	No	Competitive Bidding	March - June	March - June	March - June	N/A	BEFF	3,000,000.00	3,000,000.00	0.00	Approved proposed budget
N/A	Gabaldon Building Repair	Education Facilities Section	No	Competitive Bidding	March - June	March - June	March - June	N/A	BEFF	700,000.00	700,000.00	0.00	Approved proposed budget
Sub-Total										15,525,768.25	15,525,768.25	0.00	
GRAND TOTAL										26,307,828.25	26,307,828.25	0.00	

Prepared By:


MYROSE T. DIANSAY
 AO-IV/BAC Head Secretariat

Allotment Available:


BERNADETH D. GENTINES
 Administrative Officer IV


DENNIS Y. BELARMINO, CPA
 Accountant III

Approved:


DR. JOSEPHINE L. FADUL
 Schools Division Superintendent
 Head of Procuring Entity