



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

NOV 15 2024

DIVISION MEMORANDUM
OSDS-2024- 118

TO : **ELEMENTARY SCHOOL HEADS
NON-IU's SECONDARY SCHOOLS
BOOKKEEPERS
SCHOOL ADMINISTRATIVE OFFICER**

SUBJECT : **EARLY SUBMISSION OF LIQUIDATION REPORT FOR
SCHOOL MOOE AND OTHER FUNDS AND DECLARATION OF
ANNEX G**

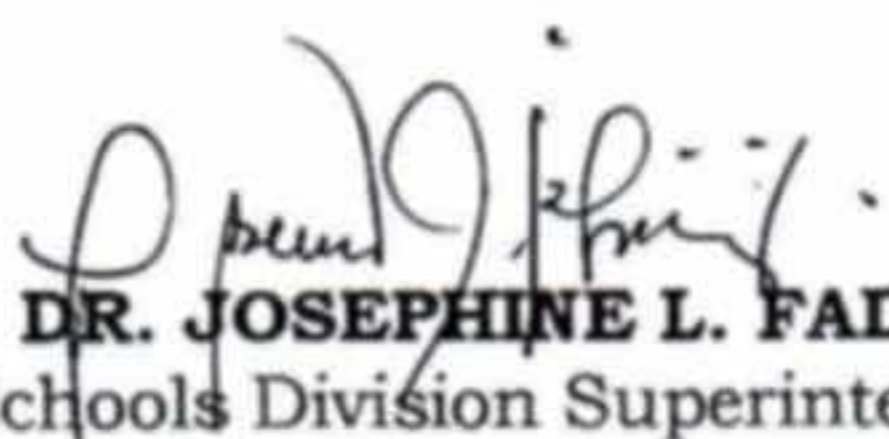
DATE : **November 14, 2024**

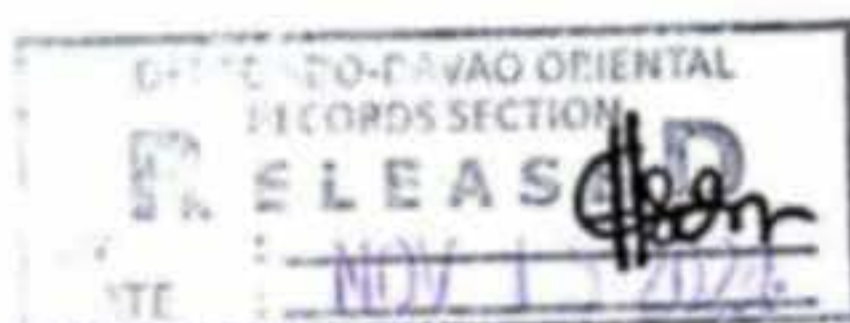
In line with the requirements for the School Maintenance and Other Operating Expenses (**MOOE**)2024, **SNED Fund, SBFP fund, DRRM, DCP, NLC, and Additional MOOE**, all concerned personnel are hereby instructed to observe the deadlines for submission of liquidation.

Submission of liquidation reports and declaration of ANNEX G is on or before December 20, 2024.

Please be reminded that strict compliance with these deadlines is required. Failure to liquidate cash advances within the specified timeframe is a violation of **COA Circular No. 97-002**, which mandates timely liquidation to ensure accountability and proper fund management.

For strict compliance.


DR. JOSEPHINE L. FADUL
Schools Division Superintendent



4 p.m



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