



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

APR 16 2024

DIVISION MEMORANDUM

No. 045 s. 2024

LIST OF TEACHERS WITH APPROVED NOSCA BASED ON APPROVED EQUIVALENT RECORD FORMS (ERFs) RECLASSIFICATION OF SCHOOL HEADS, CONVERSION TO MASTER TEACHERS AND RECLASSIFICATION OF SCHOOL HEAD POSITIONS BY ACADEMIC/SUBJECT AREA

TO : **Public Schools District Supervisors**
School Heads of Public Elementary & Secondary Schools
All Others Concerned

This Office extends its **CONGRATULATIONS** to the following list of teachers with approved Notices of Organization, Staffing and Compensation Action (NOSCA) Numbers 1102024-03-019 and 1102024-03-021 effecting the reclassification based on approved Equivalent Record Forms (ERFs), Reclassification of School Heads, Conversion to Master Teachers and Reclassification of School Head Position by Academic/Subject Area.

NAME	POSITION	
	FROM	TO
ELEMENTARY		
1. BALILAHON, VILMA M.	TEACHER II	TEACHER III
2. ONGCAY, LYNLYN LANOS	TEACHER I	TEACHER III
3. CERVANTES, MELANIE M.	TEACHER I	TEACHER III
4. TALIMAN, DUN HILL B.	TEACHER I	TEACHER III
5. ALCANTARA, CHERRY S.	TEACHER II	TEACHER III
6. BAUCAN, ENELYN MADANLO	TEACHER I	TEACHER III
7. DELA PEÑA, RHEA F.	TEACHER II	TEACHER III
8. BANDAYANON, MARIVIC M.	TEACHER I	TEACHER III
9. CATIPUNAN, JESSA S.	TEACHER II	TEACHER III
10. BANQUIL, ROWENA B.	TEACHER I	TEACHER III
11. LINAZA, REY R.	TEACHER I	TEACHER III
12. LINAZA, ELRIZA S.	TEACHER II	TEACHER III
13. CALIG-ONAN, RENALYN P.	TEACHER I	TEACHER III
14. MORALES, ROSE MARY M.	TEACHER I	TEACHER III
15. BESERIL, LEONOR B.	TEACHER II	TEACHER III
16. MANLUYANG, SHARA MIE BASOC	TEACHER I	TEACHER III
17. VEGA, MARY FRANCIS A.	TEACHER I	TEACHER III
18. MANLANGIT, MARY GRACE R.	TEACHER II	TEACHER III



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19. EPIS, DANNAH MARIE L.	TEACHER I	TEACHER III
20. NUDQUE, KRISTY JEAN M.	TEACHER I	TEACHER III
21. AGAD, MARIA NIÑA LEONES	TEACHER I	TEACHER II
22. SUMACBAY, MARIVIC MAGNO	TEACHER I	TEACHER II
23. ESPINOSA, KELLY DIANNE IBAÑEZ	TEACHER I	TEACHER II
24. CONCON, NOVIE GYNE LIM	TEACHER I	TEACHER II
25. SALIMBAJON, RIZZA C.	TEACHER I	TEACHER II
26. MAYNOPAS, IGNACIO II S.	TEACHER I	TEACHER II
27. CHICOTE, CLEO HELLY S.	TEACHER I	TEACHER II
28. QUIASAN, JENEFER B.	TEACHER I	TEACHER II
29. CHAVEZ, JESSIELYN SAJUL	TEACHER I	TEACHER II
JUNIOR HIGH SCHOOL IU'S		
30. LABAJO, ALDRIN A.	TEACHER I	TEACHER III
31. MUYALDE, QUEENIE GRACE B.	TEACHER I	TEACHER III
32. ANIASCO, AIKO DIANE L.	TEACHER I	TEACHER III
33. MALATAMBAN, JERIC E.	TEACHER I	TEACHER III
34. RAMOS, JOSIELYN S.	TEACHER I	TEACHER III
35. GUMATAS, RICHEL B.	TEACHER I	TEACHER II
36. LOSENTES, GLENN F.	TEACHER I	TEACHER II
37. GUIÑARES, DARYL B.	TEACHER I	TEACHER II
38. YAP, FAIRAH UGOBAN	TEACHER I	TEACHER III
39. DOMINGUEZ, DONNA G	TEACHER I	TEACHER II
40. COMPANIA, RIA O.	TEACHER I	TEACHER III
41. MONDAY, MA. LOURDES C.	TEACHER I	TEACHER II
42. ALMINE, ROSELYN B.	TEACHER I	TEACHER III
43. SALIENTES, MARY GRACE A.	TEACHER II	TEACHER III
44. CARTONEROS, JASON E.	TEACHER II	TEACHER III
45. ASILO, AGAPHE B.	TEACHER I	TEACHER III
46. VASQUEZ, JENELYN O.	TEACHER I	TEACHER III
47. MONDARES, LEOLLYLENE J.	TEACHER I	MASTER TEACHER I
48. MANTIZA, MARIFE B.	MASTER TEACHER I	MASTER TEACHER II
49. MANGUIOB, GINA L.	MASTER TEACHER I	MASTER TEACHER II
50. MUYALDE, JASON	TEACHER III	MASTER TEACHER I
51. YTAC, OPHELIA B	HEAD TEACHER IV	HEAD TEACHER V
52. PALMA, EDITHA E.	TEACHER III	HEAD TEACHER I
53. OMPAD, GRACE V.	HEAD TEACHER I	HEAD TEACHER II
54. TAJANTAJAN, JEMBOY C.	HEAD TEACHER I	HEAD TEACHER II
55. RIVERA, SHARON V.	HEAD TEACHER I	HEAD TEACHER II
56. ABA-A, MELCHOR S.	HEAD TEACHER I	HEAD TEACHER II
57. LABUTAP, ALMA J.	HEAD TEACHER I	HEAD TEACHER III
58. ROA, ELIZABETH C.	HEAD TEACHER I	HEAD TEACHER III
59. BAJO, JOSEPHINE J.	HEAD TEACHER I	HEAD TEACHER III
JUNIOR HIGH SCHOOL NON-IU'S		
60. RECOMEZ, JENNIFER C.	TEACHER I	TEACHER II
61. APOSTOL, VIA MAE A.	TEACHER I	TEACHER II
62. DIOSO, ERICK C.	TEACHER I	TEACHER II
63. TRANILLA, JENEBETH S	TEACHER I	TEACHER III
64. DEGAMO, KLEN KAROL D.	TEACHER I	TEACHER II
65. ECHAVIA, RACHEL A.	TEACHER I	TEACHER III
66. DORILAG, JECHEL B.	TEACHER I	TEACHER II
67. BORREGA, ARVIN HERALD M.	TEACHER I	TEACHER II



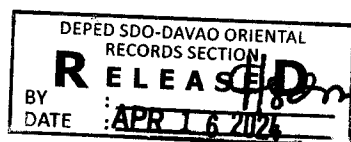
68. MANGAYON, LEMIE B.	TEACHER I	TEACHER II
69. TIO, MYCEL L.	TEACHER I	TEACHER II
70. PELLANO, ZANDRA MAE L.	TEACHER I	TEACHER II
71. TABUGOC, MAGNO JOSEPH C.	TEACHER II	TEACHER III
72. REDULLA, ODESYL CAPAROS	TEACHER I	TEACHER II
73. CASTILLO, MA. SHEENA S.	TEACHER I	TEACHER II
74. MANANTAY, EMMA L.	HEAD TEACHER I	HEAD TEACHER II
75. DAGSOAN, MARLON Q.	TEACHER I	HEAD TEACHER I
76. LUMPAS, MARILOU D.	HEAD TEACHER I	HEAD TEACHER II
77. ANTONIO, JENNIFER G.	HEAD TEACHER I	HEAD TEACHER III
78. FERNANDEZ, MABELLE M.	TEACHER III	HEAD TEACHER I

Please comply the pertinent documents/requirements needed for the processing of your appointment papers listed below and submit upon completion on or before **April 22, 2024** to the Personnel Section of DepEd, Division of Davao Oriental.

No.of Copies	CSC COPY (1 WHITE FOLDER)	No.of Copies	DIVISION COPY (1 WHITE FOLDER)
1	PERSONAL DATE SHEET (CS FORM 212 Revised 2017)	1	PERSONAL DATE SHEET (CS FORM 212 Revised 2017)
1	WORK EXPERIENCE SHEET (Attachment to CS Form 212)	1	WORK EXPERIENCE SHEET (Attachment to CS Form 212)
1	RENEWED PRC LICENSE (Original PRC Authenticated with dry seal)	1	RENEWED PRC LICENSE (Original PRC Authenticated with dry seal)
1	PRC BOARD CERTIFICATE/CERTIFICATE OF RATING (Original PRC Authenticated with dry seal)	1	PRC BOARD CERTIFICATE/CERTIFICATE OF RATING (Original PRC Authenticated with dry seal)
1	ORIGINAL PSA/NSO BIRTH CERTIFICATE	1	PHOTOCOPY of PSA/NSO BIRTH CERTIFICATE
1	ORIGINAL PSA/NSO MARRIAGE CERTIFICATE (For Female married)	1	PHOTOCOPY of PSA/NSO MARRIAGE CERTIFICATE (For Female Married)
1	POSITION DESCRIPTION FORM (DBM-CSC Form No. 1)	1	POSITION DESCRIPTION FORM (DBM-CSC Form No. 1)
1	TRANSCRIPT OF RECORDS (MA & College) with CAV from CHED	1	TRANSCRIPT OF RECORDS (MA & College) with CAV from CHED
1	SPECIAL ORDER (For Private Universities/Colleges)	1	SPECIAL ORDER (For Private Universities/Colleges)
		1	UPDATED SERVICE RECORD (Signed by Division AO)
		1	LIST OF IN-SERVICE TRAININGS/SEMINARS ATTENDED
		1	SUMMARY OF RATING FOR THE LAST THREE (3) CONSECUTIVE RATING PERIOD
		1	PHOTOCOPY OF LATEST APPOINTMENT
		1	STATEMENT OF ASSETS, LIABILITIES & NET WORTH (SALN) Original
NOTE: ALL REQUIREMENTS MUST BE PLACED IN WHITE FOLDERS ARRANGED ACCORDING TO THE LIST ABOVE. PAPER FASTENER MUST BE ON THE UPPER PORTION OF THE PAPER.			
**PHOTOCOPIED DOCUMENTS MUST BE CERTIFIED BY THE PRINCIPAL/PSDS			
*** PLEASE ATTACH THIS PIECE OF PAPER			

Immediate dissemination of this Memorandum is highly desired.

ADMIN/rww



11:08 a.m.

DR. JOSEPHINE L. FADUL
Schools Division Superintendent



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