



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

No: 026, 2024

To: **ALL CONCERNED PERSONNEL**

Subject: **CONSTITUTION OF THE DIVISION TECHNICAL WORKING GROUPS (TWGs) FOR THE MANAGEMENT AND RECONCILIATION OF GSIS ALLEGED PREMIUM CONTRIBUTION DEFICIENCIES**

Date: 12 MARCH 2024

On the basis of the herein attached Regional Memorandum of the subject stated above, please be informed that the following shall constitute the Division Technical Working Group for the same purpose:

Team Leader: Phoebe Gay L. Refamonte, CPA, CESO VI  
Assistant Schools Division Superintendent

Members:  
Emma O. Rabuya - Administrative Officer V  
Dennis Y. Belarmino - Accountant III  
Chona L. Rojas - Human Resource Management Officer IV  
Anielou U. Veran - Administrative Aide VI  
Sharon S. Baucan - Administrative Assistant III  
Francis Alicando - Information Technology Officer  
All School Heads of Non-Implementing Unit Schools

Secretariat: Reymart Alicaway - Administrative Aide VI

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent

DEPED SDO-DAVAO ORIENTAL  
RECORDS SECTION  
MAR 12 2024  
OFFICE OF THE DIVISION SUPERINTENDENT

OSDS/pkle



Address: Government Center, Dahican, Mati City  
Contact No.: (087) 388-3372  
Email Address: [davao.oriental@deped.gov.ph](mailto:davao.oriental@deped.gov.ph)  
Official Website: <https://depeddavor.com/>

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