



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL

**Office of the Schools Division Superintendent**

22 February 2024

DIVISION MEMORANDUM  
No. 021, s. 2024

**CONDUCT OF CLINICAL SUPERVISION IN BOSTON DISTRICT**

To : Assistant School Division Superintendent  
CID and SGOD Chiefs  
All Education Program Supervisors  
All Public Schools District Supervisors

1. To provide a continuing improvement in schools, ensuring a smooth delivery of teaching and learning instruction, this Office informs all concerned to conduct a Clinical Supervision on March 14-15, 2024 in Boston District.
2. The activity aims to brace up the personal and professional qualities of school heads and teachers towards improving learners' learning outcomes in a responsive educational environment that fosters holistic development of learners as embodied in DepEd's MATATAG Agenda.
3. In the event that a teacher manifests an exemplary performance during class observation, he or she shall be recommended for an on-the-spot incentive in a form of performance award.
4. The monitoring team is reminded to follow the phases of clinical supervision, which include pre-observation conference, observation, strategy and analysis, supervision conference, and post conference.
5. The list of teams and their assigned schools to visit is annexed as *Enclosure 1*, while *Enclosure 2* details the Technical Assistance and Performance Monitoring and Coaching Forms.
6. As practiced, the morning session will focus on Clinical Supervision activities, while the afternoon will be spent to hold an exit conference with school heads and members of each team.
5. Meals, snacks, travel, and other allowable expenses of the monitoring teams shall be charged to the Division MOOE for division personnel, and District MOOE/SEF/Local Funds for District Supervisors/In-Charge, all subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is highly enjoined.

DEPED SCHOOLS DIVISION OFFICE  
RECORDS SECTION  
02/22/24  
MAYORSETE D. DIANSAY, III  
ADMINISTRATIVE SERVICES

**DR. JOSEPHINE L. FADULO**  
Schools Division Superintendent



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*"Where the Sunrise Beckons the Sweetest Smile"*

**Enclosure 1**

**LIST OF TEAMS TO MONITOR SCHOOLS IN BOSTON DISTRICT**

<b>TEAMS</b>	<b>SCHOOLS</b>
<b>TEAM A</b> Team Leader: <b>Chief Ester Jean U. Pelayo</b> Members:	
1. Luis G. Culaba, Jr.	San Jose ES
2. Charlie P. Aspacio	<b>Carmen ES - Post Conference</b>
3. Cherlisita Batao	San Jose ES
4. Zaldy T. Pido	Cauwayanan ES
5. Mary Ann Sobrecarey	Baclinan ES
6. Marcial L. Arles, Jr.	Cauwayanan ES
7. Vanessa T. Duot	Carmen ES
<b>TEAM B</b> Team Leader: <b>Chief Ernesto H. Cabanes</b> Members:	
1. Estela P. Montejo	Caatijan ES
2. Geraldine D. Burgos	Caatijan NHS- <b>Post Conference</b>
3. Gierson B. Rosa	Simulao ES
4. Ariel P. Tan	Caatijan ES
5. Angelo Rey V. Susosco	Simulao ES
6. Julieta I. Sumalinog	Owabangon ES
7. Yvette M. Celmar	Caatijan NHS
8. Paulo Morales	Owabangon ES
<b>TEAM C</b> Team Leader: <b>SDS Dr. Josephine L. Fadul</b> Members:	
1. Alvin P. Lancian	Boston CES
2. Josephine Lastrado	Boston NHS
3. Renato N. Adlawan	Boston CES
4. Nancy P. Sumagyasay	Boston NHS
5. Florifes A. Colmenares	Boston CES - <b>Post Conference</b>
6. Marilou J. Villanueva	Boston NHS
7. Michael C. Canakan	Boston NHS
<b>TEAM D</b> Team Leader: <b>ASDS PHOEBE GAY L. REFAMONTE</b> Members:	
1. Manuel P. Vallejo	<b>Cabasagan ES- Post Conference</b>
2. Bernabe M. Basilisco	Sibajay ES
3. Arjay Nino Bautista	Cabasagan ES
4. Cherry Jane B. Tapiz	Carabatuan ES
5. Melvin B. Rodilla	Sibajay ES
6. Alda B. Pawin	Cabasagan ES
7. Boyshin B. Rebalde	Carabatuan ES

**Note:** Antonio L. Palma Gil, Charito M. Uy and Jo Divine Y. Belarmino will monitor the ALS Teachers' of Boston District

Team leaders have the option to visit any school.



**Enclosure 2**

<https://drive.google.com/drive/folders/>

*CID/ejup*



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