



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

JAN 08 2024

DIVISION MEMORANDUM
No. 005 , s. 2024

SUBMISSION AND PRESENTATION OF PERFORMANCE PLANS FOR CY 2024

To : Chief Education Supervisors
Attorney III
Information Technology Officer I
Accountant III
Administrative Officer V (Administrative Services Section)
Administrative Officer V (Budget Unit)
Members of the Performance Management Team
All Others Concerned

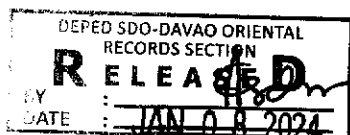
You are hereby instructed to submit your Individual Performance Commitment Plan for CY 2024 on or before **January 16, 2024**, along with the list of quarterly targeted activities to be conducted for CY 2024 relative to the objectives set in your performance plan to the Office of the Assistant Schools Division Superintendent.

You are also instructed to present the same to the Performance Management Team (PMT) that will convene on **January 17, 2024**, at **1:00 PM** for discussion and finalization. For inquiries, you may contact the Secretariat of the PMT.

Compliance of all concerned to this Memorandum is highly desired.

for:

DR. JOSEPHINE L. FADUL
Schools Division Superintendent



1:37 p.m

SGOD/crs



Address: Government Center, Dahican, Mati City, Davao Oriental
Telephone Number: (087) 388-3372
Email Address: davao.oriental@deped.gov.ph

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