



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO ORIENTAL

Office of the Schools Division Superintendent

JAN 08 2024

DIVISION MEMORANDUM

No. 002 s. 2024

**SUBMISSION OF SWORN STATEMENT OF ASSETS AND LIABILITIES
(SALN) 2023**

To : Assistant Schools Division Superintendent
Curriculum Implementation Division
Schools Governance and Operation Division
Public Schools District Supervisors
Public Elementary and Secondary School Principals/ School Heads
All Public Elementary and Secondary Teachers
All Non-Teaching Personnel
This Division

Pursuant to Republic Act No. 6713 which mandates all public officers and employees to declare annually a true, detailed and sworn statement of their assets, liabilities and net worth, **all DepED Davao Oriental Employees** are hereby required to submit their SALN as of December 31, 2023 **in triplicate copies**.

Attached herewith is the prescribed form of Sworn Statement of Assets and Liabilities as required by R.A. 6713.

The Elementary School Heads shall submit (in 3 separate folders) the SALN 2023 and shall attach an **Attachment "B", Attachment "C", Attachment "D" and "Summary List of Filers"** to be submitted to their respective District Offices for review/consolidation and the Public Schools District Supervisors or its authorized personnel will submit the folders to the Office of the Ombudsman.

The Secondary School Heads shall consolidate (in 3 separate folders) the SALN 2023 and shall attach an **Attachment "B", Attachment "C", Attachment "D" and "Summary List of Filers"** and the School Head of its authorized personnel will submit the folders to the Office of the Ombudsman.

The Division Office personnel shall submit 3 copies of SALN 2023 to the Personnel Section on or before January 31, 2023.




Address: Government Center, Dahican, Mati City, Davao Oriental
Telephone Number: (087) 388-3372
Email Address: davao.oriental@deped.gov.ph

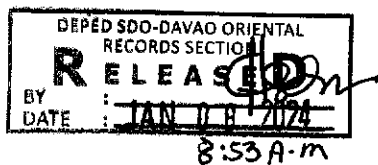
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After submission to the Ombudsman, All PSDS's and Secondary School Heads are instructed to submit a soft copy of SALN 2023 and stamped **Attachment "B"**, **Attachment "C"**, **Attachment "D"** and **"Summary List of Filers"** in the Administrative Section though email address: rodel.waupan@deped.gov.ph. for record purposes.

Immediate dissemination and strict compliance of this memorandum to all concerned is enjoined.


DR. JOSEPHINE L. FADUL
Schools Division Superintendent



Enclosed: as stated

OSDS/rvw



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